

The material which follows includes a summary of the federal and state legal requirements and specific college policies related to nondiscrimination, harassment, hazing, alcohol and drug policies, safety and security measures and confidentiality of student records. For a copy of the complete policy statements or further information, please contact the appropriate office as indicated in each policy section.

POLICY ON NONDISCRIMINATION AND AFFIRMATIVE ACTION

Bridgewater State College does not discriminate in admission to or access to, or treatment or employment in, any of its educational programs or activities, including scholarships, loans and athletics, on basis of race, creed, religion, color, gender, marital status, age, sexual orientation, national origin, veteran status or disability. The college complies with executive orders 11246 and 11375 as amended; the Civil Rights Act of 1964 as amended; the Civil Rights Restoration Act of 1988; the Civil Rights Act of 1991; Title IX of the Higher Education Amendments of 1972 as amended; Sections 503 and 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974; and pertinent laws, regulations and executive orders; directive of the Higher Education Coordinating Council; the Boards of Trustees of the Massachusetts State Colleges and the Commonwealth of Massachusetts, and other applicable local, state and federal statutes.

Anyone believing that he or she has experienced discrimination and/or adverse treatment may register a complaint with the Office of Affirmative Action, Boyden Hall 226 (508) 531-1241; the vice president for student affairs, Boyden Hall 106 (508) 531-1276, TTY (508) 531-1384; or write to the Office for Civil Rights, Washington, D.C.

For specific information regarding college policies related to racial harassment, sexual harassment or disabilities discrimination, please contact the Office of Affirmative Action, Minority Affairs and Equal Opportunity, the Office of Student Affairs or refer to the *Bridgewater State College Handbook*.

CONFIDENTIALITY OF STUDENT RECORDS

Bridgewater State College complies with the Family Educational Rights and Privacy Act (FERPA) of 1974 which governs access to and release of information contained in student education records. Students have the right to review their education records, request the

amendment of their records if they believe that inaccuracies exist, and consent to disclosures of personally identifiable information contained in their records. Students also have the right to file written complaints with the U.S. Department of Education, Family Policy Compliance Office, concerning alleged violations of this act. Additional information regarding this act may be found in the *Bridgewater State College Handbook*, in the Fall and Spring Course Schedules, and on the web (www.bridgew.edu/depts/registr). For specific questions, please contact the Registrar's Office, Boyden Hall 003.

THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

Bridgewater State College complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, a federal law that requires colleges and universities across the United States to disclose information about crime on and around their campuses.

Annual Report

Colleges have to publish an annual report every year by October 1st that contains three years of campus crime statistics and also certain security policy statements including sexual assault policies, the law enforcement authority of campus police, and where students should go to report crimes. These statistics and policy statements are published annually in the *Bridgewater State College Student Handbook*.

Crime Statistics

Colleges must disclose crime statistics for the campus, public areas immediately adjacent to the campus, and certain non-campus facilities including Greek housing and remote housing. The statistics must be gathered from campus and local police, and college officials that have "significant responsibility for student and campus activities."

Access to Timely Information

Colleges are also required to provide "timely warnings" and a separate but more extensive public crime log. The Bridgewater State College Police Department issues "Campus Safety Alert Bulletins" whenever a major crime or other significant incident may potentially affect the safety or security of the campus community. The Department also maintains a daily police log that is accessible to the public. The police log and any "Campus Safety Alert Bulletins" that are issued are also provided for publication in the college newspaper, *The Comment*.

HAZING

Hazing is unlawful in Massachusetts. Bridgewater State College supports the law. Hazing means "...any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person." Any person who is a principal organizer or participant in the crime of hazing shall be punishable by a fine of not more than \$3,000 or by imprisonment in a house of correction for not more than one year, or by both such fine and imprisonment. Please refer to the *Bridgewater State College Handbook* for the complete college policy statement on hazing.

INAPPROPRIATE BEHAVIORS THAT COMPROMISE THE SAFETY AND SECURITY OF BRIDGEWATER STATE COLLEGE THAT WILL NOT BE TOLERATED

The following list of inappropriate behaviors are those leading to the student's suspension or dismissal from Bridgewater State College once a determination of responsibility has been made. Immediate interim suspension pending a hearing will occur whenever the accused student is deemed a safety threat.

Serious acts against persons, including, but not limited to:

- hate crimes
- murder
- physical assault
- rape or other sexual assault
- stalking

Serious acts against property, including, but not limited to:

- arson
- destruction of property including computer data
- illegal occupation of a building

Possession or discharge of illegal weapons.

Illegal alcohol or drug distribution.

Seriously jeopardizing the safety and lives of others, including, but not limited to:

- creating or false reporting of bombs
- hazing
- inciting a riot
- resisting arrest
- tampering with fire or safety equipment including pulling a false fire alarm
- driving under the influence of alcohol or drugs.

For information on the college conduct code and judicial process, please refer to the *Bridgewater State College Student Handbook* or contact the Office of Student Affairs, Boyden Hall 106.

THE MASSACHUSETTS CLEAN INDOOR AIR ACT (MASSACHUSETTS GENERAL LAWS, CHAPTER 270, SECT. 22)

The Massachusetts Clean Indoor Air Act requires that smoking be prohibited at colleges within the Commonwealth except in areas designated by the college as smoking areas. Effective January 1, 1993, the college became smoke free. All indoor smoking is prohibited. Students and employees interested in participating in smoking cessation programs may obtain information from the Office of Health Services, Tillinghast Hall 001; or the Office of Human Resources, Boyden 103.

DRUG-FREE SCHOOLS AND COMMUNITIES ACT AMENDMENTS OF 1989

In compliance with the Drug-Free Schools and Communities Act Amendments of 1989, Bridgewater State College has adopted and implemented programs to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.

College policy prohibits the possession, consumption, storage or service of alcohol by students and/or their guests, except by persons 21 years or age or older who are in transit to (not being consumed, stored or served) or at approved or licensed locations, such as the Great Hill Student Apartments and within the limits of state and local laws and college policy.

The unlawful possession, use or distribution of illegal drugs on college property or at college activities is also prohibited. Sanctions are imposed by the college on students and employees who violate the college alcohol and drug policy.

For information on specific college policies pertaining to alcohol and illegal drugs, sanctions for violations of the alcohol and drug policy, campus resources and referral agencies, please refer to the *Bridgewater State College Student Handbook* or contact the Office of Student Affairs, Boyden Hall 106; the Alcohol/Drug Program, Tillinghast Hall 010; or the Office of Human Resources, Boyden Hall 103.

VOTER REGISTRATION ACT

(Massachusetts General Laws, Chapter 51, Sect. 42E)

The law requires all colleges to make available voter registration forms to all students enrolled in a degree or certificate program and physically in attendance at the institution. Massachusetts residents will find such forms at the Bridgewater State College web page (www.bridgew.edu – Click on BSC Students) and at the Campus Center Information Booth. Out-of-state students who want to vote in their home state must use either a mail-in form supplied by an election official in the home state or the federal mail-in affidavit of voter registration. The latter may be obtained by writing or calling the Massachusetts Elections Division, Room 1705, McCormack Building,

One Ashburton Place, Boston, MA 02108 (617) 727-2828 or 1-800-462-8683, through the BSC Web site listed above or through www.state.ma.us/sec/elestu/stuidx.htm

TEACHER PREPARATION PROGRAMS AND EDUCATOR LICENSURE TEST PASS RATES

Bridgewater State College offers 19 undergraduate and post baccalaureate programs leading to initial licensure. All candidates enrolled in teacher-licensure programs must have a major in an Arts and Sciences discipline in addition to their education course sequence, and all candidates are exposed to actual K-12 classrooms throughout their teacher preparation program. Bridgewater's School of Education and Allied Studies is accredited by the National Council for the Accreditation of Teacher Education (NCATE). All of the college's educator preparation programs are approved by the Massachusetts Department of Education, and 22 programs are approved at the national level by recognized professional organizations.

To be licensed to teach in Massachusetts, candidates must pass three educator licensure tests: two basic skills tests (reading and writing) and a test in their academic content area. The table on the left reports pass rates for each of the tests required for teacher licensure.

Massachusetts Tests for Educator Licensure (MTEL™) Annual Institution Report

Program Year: 2001-2002

Number of Program Completers: 251

Test Field/Category	Institution			State-wide
	Number Tested	Number Passed	Pass Rate	Pass Rate
Basic Skills				
CommLit Reading	251	251	100%	98%
CommLit Writing	251	250	100%	96%
Aggregate	251	250	100%	95%
Academic Content Areas				
02 Early Childhood	55	55	100%	94%
03 Elementary	130	130	100%	93%
04 Middle School	6	–	–	96%
06 History	7	–	–	92%
07 English	5	–	–	94%
09 Mathematics	1	–	–	97%
14 Earth Science	1	–	–	100%
16 Music	1	–	–	76%
17 Visual Art	2	–	–	97%
22 Physical Education	7	–	–	100%
28 Spanish	1	–	–	92%
46 Communication/ Performing Arts: Dance	1	–	–	100%
Aggregate	217	217	100%	93%
Teaching Special Populations				
25 Moderate Disabilities	32	32	100%	97%
Aggregate	32	32	100%	96%
Summary Totals and Pass Rate				
	251	250	100%	91%

Total number of students enrolled in teacher preparation, all specializations, in academic year 2001-2002	1194
Number of students in supervised student teaching in academic year 2000-2002	235
Number of faculty members who supervised student teachers:	
Full-time faculty in professional education	23
Part-time faculty in professional education but full-time in the institution	3
Part-time faculty in professional education, not otherwise employed by the institution	26
Total faculty student teaching supervisors	52
Student teacher/faculty ratio	4.51
The average number of student teaching hours per week required	30
The total number of weeks of supervised student teaching required	15
Average total number of hours required	450