

**Elementary and Early Childhood
Education**

**Movement Arts, Health Promotion and
Leisure Studies**

**Secondary Education and Professional
Programs**

**Special Education and Communication
Disorders**

Counseling

Educational Leadership

Instructional Technology

Dr. Anna Bradfield

Dean, School of Education and Allied Studies

ACADEMIC DEPARTMENTS

Elementary and Early Childhood Education

Dr. John Marvelle, Chairperson

Movement Arts, Health Promotion and Leisure Studies

Dr. Robert Haslam, Chairperson

Secondary Education and Professional Programs

Dr. Joanne Newcombe, Chairperson

Special Education and Communication Disorders

Dr. Robert MacMillan, Chairperson

ACADEMIC PROGRAMS

Counseling

Dr. Victoria Bacon, Graduate Program Coordinator

Educational Leadership

Dr. Joanne Newcombe, Graduate Program Coordinator

Elementary and Early Childhood Education

Dr. Maureen Moir, Graduate Program Coordinator

Dr. Nancy Witherell, Post Baccalaureate Program
Coordinator

Health Promotion/Physical Education

Dr. Pamela Russell, Graduate Program Coordinator

Instructional Technology

Dr. Anne Hird, Graduate Program Coordinator

Reading

Dr. Ruth Farrar, Graduate Program Coordinator

Secondary Education

Dr. Lynne Yeamans, Graduate and Continuing Education
Program Coordinator

*Special Education, Communication Disorders, SEAS Core
Courses*

Professor Kathleen McNamara, Graduate and Continuing
Education Program Coordinator

UNDERGRADUATE PROGRAMS

The School of Education and Allied Studies offers undergraduate and graduate programs for the professional preparation of early childhood, elementary, special education, middle and high school teachers, as well as for specialized positions in school and community-based organizations and agencies. All programs in the school are devoted to developing professionals who are committed to excellence, understand best practices and research and work collaboratively in their chosen areas. The school also provides service to the schools, community organizations and agencies of the region. The school conducts an on-going review of professional standards and requirements in order to respond to the changing needs of the profession. Graduates of programs leading to initial licensure are ready to enter the profession of teaching. During advanced degree programs leading to the professional stage of licensure and other graduate course work, educators strengthen their leadership abilities and their commitment to lifelong learning.

The Burnell School, operated in partnership with the Bridgewater-Raynham school district, provides education majors and students throughout the college with practical experiences, which complement the theoretical background available in more formal study. Extensive field experiences in schools and agencies off campus further contribute to the development of meaningful linkages between study and practice. Procedures and guidelines are implemented to ensure that high quality standards are maintained in field-based experiences and that students have experiences working in settings with diverse populations of children and youth.

Students following the curricula leading to a bachelor of science in education degree are prepared as early childhood, elementary or special needs teachers (5-12). Students majoring in early childhood education, elementary education or special education (5-12) must complete an arts and sciences major (for Special Education (5-12), a major taught in grades 5-12), as well as a major in the School of Education and Allied Studies*. Students majoring in most curricula leading to a bachelor of arts or a bachelor of science degree may select a minor in Secondary Education, which prepares them for middle school and/or high school teaching. Students majoring in physical education earn a bachelor of science or bachelor of arts degree.

Majors in:

- Early Childhood Education
- Elementary Education
- Health Education (Teacher licensure option in:
 - Health/Family and Consumer Sciences PreK-12)
- Physical Education (Concentrations in):
 - Athletic Training
 - Coaching
 - Exercise Science/Health Fitness
 - Motor Development & Therapy/Adapted Physical Education
 - Recreation
 - Recreation and Fitness Club Administration
 - Teacher Licensure in Physical Education (PreK-8)
 - Teacher Licensure in Physical Education (5-12)
- Special Education (Concentration in):
 - Communication Disorders (Teacher Licensure available in):
 - Teacher of Students with Moderate Disabilities
 - Teacher of Students with Severe Disabilities (all levels)

Minors in:

- Communication Disorders
- Coaching
- Dance
- Exercise Physiology
- Health Promotion
- Health Resources Management
- Instructional Media
- Special Education

Secondary Education minor (High School, Middle School Education or PreK-12 specialist licenses) with majors, concentrations, or options in:

- Biology*
- Chemistry*
- Dance (all levels)*
- Earth Sciences*
- English*
- Foreign Language — Spanish (5-12)*
- History*
- Mathematics*
- Music (Vocal/Instrumental/General – all levels)*
- Physics*
- Theatre (all levels)*
- Visual Arts (PreK-8 and 5-12)*

POST BACCALAUREATE, GRADUATE AND POST MASTER'S PROGRAMS

Post baccalaureate programs leading to initial licensure are offered in:

- Early Childhood Education
- Educational Leadership (LEAD)
- Elementary Education
- Health/Family and Consumer Sciences (PreK-12)
- Physical Education (PreK-8) (5-12)
- Secondary Education (Middle School/High School)
- Special Education (moderate and severe disabilities)

Graduate curricula leading to the master's degree and Certificate of Advanced Graduate Study (CAGS) are offered in the following fields:

<i>Master's Programs</i>	<i>Consult office of:</i>
Master of Arts in Teaching	Secondary Education and Professional Programs (in conjunction with several of the Departments in the School of Arts and Sciences.

<i>Master of Education in:</i>	<i>Consult office of:</i>
Counseling	Counseling Programs
Early Childhood	Elementary and Early Childhood Education
Educational Leadership	Secondary Education and Professional Programs
Elementary Education	Elementary and Early Childhood Education
Health Promotion	Movement Arts, Health Promotion and Leisure Studies
Instructional Technology	Secondary Education and Professional Programs
Reading	Elementary and Early Childhood Education
Special Education	Special Education and Communication Disorders

<i>Master of Science in:</i>	<i>Consult office of:</i>
Physical Education	Movement Arts, Health Promotion and Leisure Studies

<i>Post Master's Programs:</i>	<i>Consult office of:</i>
Certificate of Advanced Graduate Study (CAGS in Education)	

Concentrations in:

- | | |
|------------------------|---|
| Counseling | Counseling Programs |
| Educational Leadership | Secondary Education and Professional Programs |
| Reading | Elementary and Early Childhood Education |

LICENSURE OF EDUCATIONAL PERSONNEL

All candidates seeking Massachusetts Educator Licensure are advised to check with their individual education departments or the School of Education and Allied Studies offices regarding regulation changes which may have an impact on their licensure program.

The School of Education and Allied Studies, through its departments and committees offers the following state approved programs leading to Massachusetts Licensure and eligibility for licensure in participatory states and territories through the Interstate Certification Contract. Information on undergraduate and graduate programs leading to licensure is found in appropriate departmental sections.

Educator Licensure Programs:

- Early Childhood (PreK-2): Teacher of Students with or without Disabilities
- Elementary (1-6)
- Teacher of Visual Art (PreK-8)
- Teacher of Visual Art (5-12)
- Teacher of Biology (5-8)
- Teacher of Biology (8-12)
- Teacher of Chemistry (5-8)
- Teacher of Chemistry (8-12)
- Teacher of Earth Science (5-8)
- Teacher of Earth Science (8-12)
- Teacher of Physics (5-8)
- Teacher of Physics (8-12)
- Teacher of Dance (all)
- Teacher of Theatre (all)
- Teacher of English (5-8)
- Teacher of English (8-12)
- Teacher of Foreign Language-Spanish (5-12)
- Teacher of History (5-8)
- Teacher of History (8-12)
- Teacher of Mathematics (5-8)
- Teacher of Mathematics (8-12)
- Teacher of Music (all)
- Teacher of Physical Education (PreK-8)
- Teacher of Physical Education (5-12)

Teacher of Health/Family and Consumer Sciences (all)
 Reading Specialist (all)
 Teacher of Students with Moderate Disabilities (PreK-8)
 Teacher of Students with Moderate Disabilities (5-12)
 Teacher of Students with Severe Disabilities (all)
 Instructional Technology Specialist (all)
 School Guidance Counselor (PreK-8)
 School Guidance Counselor (5-12)
 Administrator of Special Education (all)
 School Business Administrator (all)
 Supervisor/Director (all)
 School Principal/Assistant Principal (PreK-6)
 School Principal/Assistant Principal (5-9)
 School Principal/Assistant Principal (9-12)
 Superintendent/Assistant Superintendent (all)

Students, who wish to be elementary, early childhood or special education teachers are required to select a major in elementary or early childhood and a major in the liberal arts or sciences. All teachers licensed by the Commonwealth of Massachusetts are required to have a major in the liberal arts or sciences. The following majors meet the arts and sciences requirement at Bridgewater State College:

Anthropology	Mathematics
Art	Music
Biology	Philosophy
Chemistry	Physics
Earth Science	Political Science
Economics	Psychology
English	Sociology
Geography	Spanish
History	Speech Communication

Students should consult with both their arts and sciences adviser and their education adviser each semester (with a final check the semester prior to their last semester) to insure that all licensure and academic degree requirements have been successfully met.

It is the student's responsibility to insure that all required course work is successfully completed for general education, the liberal arts and sciences major, and the state approved major or minor which leads to licensure. Students must additionally assume responsibility for submitting all materials to appropriate offices by the established deadlines.

Please note, all candidates seeking Massachusetts Educator Licensure are required at the time of application to sign an affidavit indicating that they have not

been convicted of and are not under charges for any crime (misdemeanor or felony) and have not been identified by any child protection agency as a perpetrator of child abuse.

Students having questions regarding their licensure and/or academic requirements should consult with their adviser, the appropriate department chairperson or the graduate program coordinator for additional information.

ADMISSION TO AND RETENTION IN PROFESSIONAL EDUCATION PROGRAMS — UNDERGRADUATE STUDENTS

All undergraduate students preparing for a career in education which requires licensure must formally apply, satisfy all selection criteria, and be recommended for admission into Professional Education Programs in the School of Education and Allied Studies. Students may not enroll in education courses beyond the introductory level until they have met all admissions criteria and are officially admitted to the program.

Criteria for Admission

The following criteria have been established as minimum requirements for admission to a Professional Education Program:

1. Candidates must be matriculated into an undergraduate arts or sciences degree program (with appropriate undergraduate major/equivalent).
2. Candidates must provide proof of having attained a passing score on the Communication and Literacy Skills portion of the Massachusetts Tests for Educator Licensure (MTEL™).
3. Candidates must have a cumulative Grade Point Average of 2.8 (through all previous undergraduate coursework). This minimum GPA must be maintained throughout the professional education program.
4. Candidates must demonstrate proof of proficiency in written English (minimum grades of "C+" in EN 101 and EN 102 or equivalent).
5. Candidates must complete a minimum of 40 contact hours (20 hours for secondary education and middle school) working with children or youth in schools or other agencies as part of an introduc-

tion to education course (EA 230, ED 210, EE 220, SE 202 or PE 205).

6. Candidates must have a complete health record (Immunization Record) on file with the Office of Health Services.
7. Candidates must interview, if required, with their individual education departments (check with department).
8. Candidates must provide two faculty recommendation ratings of at least “recommend” or “highly recommend” on the forms provided with the application packet.
9. Candidates must submit a complete Application for Admission to a Professional Education Program. The application includes biographical data, information on employment and volunteer experiences, and verification of completion of criteria 1–8 above. The application will be reviewed to determine competency in written expression of the English language and should reflect the candidate’s commitment to a career in education. Therefore, candidates should pay particular attention to correct spelling and the proper use of grammar when completing the application.

Please note, teacher preparation candidates may be asked to authorize a Criminal Offender Record Inquiry (CORI) as a requirement for access to public and private schools and agencies during their prepractica and practica field experience. Also, the Department of Education requires all candidates to sign an affidavit which states they “have not been convicted of nor are currently charged with any crime (misdemeanor or felony)” as part of their application for a Massachusetts educator’s license.

Admission Deadlines

Students must apply and be admitted to a professional education program before they may enroll in upper level (beyond the introductory level) professional education courses. Students are responsible for maintaining communication with their academic advisers and for preparing and submitting the completed application packets. Applications are accepted at any time. To ensure adequate time for processing, however, application should be made several weeks in advance of the anticipated date of registration for professional education courses.

All students enrolling in upper level courses in the School of Education and Allied Studies must have been officially accepted into professional education.

Admission Process

The following is the established process for admission to a initial licensure program in the School of Education and Allied Studies:

1. The student receives the application packet from the instructor of the introduction to education course (EA 230, ED 210, EE 220, SE 202 or PE 205).
2. The student completes the application as directed in the packet and returns it to the Office of Professional Education.
3. Students will be notified via mail of the status of their application.

ADMISSION TO AND RETENTION IN PROFESSIONAL EDUCATION PROGRAMS — POST BACCALAUREATE STUDENTS

All post baccalaureate teacher education candidates must be admitted to a post baccalaureate program through Graduate Admissions (see the Graduate and Continuing Education section of this catalog). Candidates must submit evidence of a minimum 2.8 grade point average, passing scores on appropriate sections of the Massachusetts Tests for Educator Licensure, three recommendations and biographical information as part of the Graduate admissions process. As a final step in the admissions process, candidates must submit evidence to the Office of Professional Education of having completed a minimum of number of contact hours working with children or youth in schools or other agencies as part of their introduction to education course (EA 230, ED 210, EE 220, SE 202, PE 205). Contact hours verification forms can be obtained from instructors in the introductory course or through the Office of Professional Education located in the Burnell School.

Candidates must be admitted to a professional education program prior to enrolling in upper level education courses.

Please note, teacher preparation candidates may be asked to authorize a Criminal Offender Record Inquiry (CORI) as a requirement for access to public and private schools and agencies during their prepractica and practica field experience. Also, the

Department of Education requires all candidates to sign an affidavit which states they “have not been convicted of nor are currently charged with any crime (misdemeanor or felony)” as part of their application for a Massachusetts educator’s license.

Retention and Exit Requirements

Students must remain in full compliance with all regulations, requirements, policies and procedures of the School of Education and Allied Studies, the Office of Graduate and Continuing Education, the college and the State Department of Education.

Admission/Retention Appeal Process

A student who wishes to request reconsideration of a professional education program admission/retention decision may submit a written letter of appeal to the dean of the School of Education and Allied Studies.

APPLICATION FOR PRACTICUM — UNDERGRADUATE AND POST BACCALAUREATE PROGRAMS

Admissions Criteria

The following criteria must be met for admission to the practicum (student teaching, internships):

1. Candidates must be matriculated into an undergraduate arts and sciences degree or post baccalaureate licensure program (with appropriate undergraduate/equivalent).
2. Candidates must satisfy all admission criteria for professional education programs (MTEL™ passing scores, English proficiency, prepractica hours, health records), and maintain continued good standing in the School of Education and Allied Studies.
3. Candidates must have a 2.8 overall cumulative grade point average with a 2.8 grade point average in the Arts and Sciences major and the Education major, minor or concentration required for teacher licensure.
4. Candidates must submit evidence of having passed all three parts of the Massachusetts Tests for Educator Licensure (MTEL™), including the appropriate subject test (and, for candidates seeking Early Childhood, Elementary Education or Teacher of Moderate Disabilities licensure, the Foundations of Reading test).

5. Candidates must have successfully completed all prerequisite courses and prepractica field experiences.
6. Candidates must provide evidence of a negative TB test, valid through the end of the student teaching semester.
7. Candidates must obtain departmental approval (via the signature of chair or graduate coordinator on their student teaching application).
8. Candidates must file their application with the Field Experience Office by February 1, if planning to student teach in the fall semester, and by September 30, if planning to student teach in the spring semester.

Admission Deadline

1. The deadline for submitting the completed application packet to the Field Experience Office is **February 1** to student teach the following fall and **September 30** to student teach the following spring.

All practica are completed within the college’s service area at centers and sites established by the School of Education and Allied Studies. Students are supervised by appropriately qualified faculty. In that the practica experiences are intense and rigorous, it is recommended that students not enroll in other courses during the semester that they student teach.

Written complaints filed by schools or agencies relative to a student teacher will be reviewed by a committee from the School of Education and Allied Studies. In instances where the student teacher has not met the procedures, policies, standards and/or expectations of the college as set forth in this catalog, the Practicum Handbook and/or other college documents, the student may be removed from the assignment and the program.

ADMISSION TO, RETENTION IN AND EXIT FROM PROFESSIONAL EDUCATION PROGRAMS — MAT, M.ED., CAGS

All graduate students seeking licensure must formally apply, satisfy all selection criteria and be recommended for admission into professional education programs in the School of Education and Allied Studies.

The following requirements and criteria for admission to and retention in licensure and degree programs in

the School of Education and Allied Studies have been established:

1. All students must be formally admitted to a graduate degree or licensure program by the Graduate Office.
2. Students must remain in good standing with the Office of Graduate and Continuing Education and the School of Education and Allied Studies.

SUBSTITUTIONS/WAIVERS FOR LICENSURE

Undergraduate and graduate students with prior courses and/or experiences which are equivalent to or exceed those required in a particular state approved program may request a substitution by way of their academic adviser through their department. Students should contact their adviser for a copy of this institutional process. Grades of D and F cannot be used.

PROFESSIONAL EDUCATION REVIEW PROCESS

A student who experiences a problem pertaining to program waiver, licensure or other matters may request consideration under the School of Education and Allied Studies' established review process.

The first step is for the student to submit a written appeal to his or her adviser. If the situation cannot be resolved at this level, the student and/or adviser will then proceed to the department chairperson or graduate coordinator. Should the student's situation not be resolved, then the student may petition the dean of the School of Education and Allied Studies for review. The dean, at his or her discretion, may convene a review board to hear the appeal.

LICENSURE APPLICATION

Students wishing to apply for their Massachusetts Department of Education initial educator's license will obtain application instructions during the **Educator Licensure/Career Services Meeting** scheduled each semester during a student's initial internship/practicum. Bridgewater State College participates in the Department of Education's On-line Educator Recruitment and Licensing system (ELAR). Candidates can access ELAR via the following web address: http://www.doe.mass.edu/educators/e_license.html

BSC program completers seeking licensure through the ELAR system must fill out a [Request for Recommendation Form](#) and submit it to the Offices of Professional Education.

Candidates applying for professional licensure should meet with the Licensure Coordinator in the School of Education during their last semester of coursework at the college to review requirements and application procedures.

All candidates seeking Massachusetts Educator Licensure are required at the time of application to sign an affidavit indicating that they have not been convicted of and are not under charges for any crime (misdemeanor or felony) and have not been identified by any child protection agency as a perpetrator of child abuse.

LICENSURE TESTS

Massachusetts Tests for Educator Licensure™.

The Massachusetts Department of Education has contracted with National Evaluation Systems (NES) in Amherst, MA, to develop and administer the educator licensure test system. Students and interested persons may contact N.E.S. to obtain information regarding upcoming test administrations and registration information at (413) 256-2892. Registering, taking and achieving passing scores of the Massachusetts Tests for Educator Licensure™ (MTEL) is the student's responsibility and is required for educational licensure in the state of Massachusetts. Registration bulletins and additional information may also be obtained in the Office of the School of Education and Allied Studies reception area.

Students must provide evidence of having attained a passing score (as determined by the Massachusetts Department of Education) on the Communication and Literacy portion of the Massachusetts Tests for Educator Licensure™ as part of the admission criteria of the School of Education and Allied Studies.

Students must provide evidence of having attained a passing score (as determined by the Massachusetts Department of Education) on the appropriate subject test (and Foundations of Reading test when applicable) of the Massachusetts Tests for Educator Licensure™ prior to being placed for student teaching.

CERTIFICATE OF ADVANCED GRADUATE STUDY (CAGS) IN EDUCATION

The School of Education and Allied Studies offers a program leading to a Certificate of Advanced Graduate Study (CAGS) in Education with concentrations in Mental Health, Counseling, Educational Leadership and Reading. For details, students should consult the counseling, educational leadership and reading program sections of this catalog.

BRIDGEWATER STATE COLLEGE/UNIVERSITY OF MASSACHUSETTS-LOWELL COLLABORATIVE CAGS/ED.D. PROGRAM

A transfer agreement is in place between Bridgewater State College, which offers the Certificate of Advanced Graduate Study (CAGS), and the University of Massachusetts-Lowell, which offers the Doctor of Education (Ed.D.) degree.

In accordance with this agreement, students who satisfactorily complete the CAGS program with a concentration in Educational Leadership or Reading at Bridgewater State College and who apply and are admitted to the Ed.D. program at the University of Massachusetts-Lowell, will be eligible to transfer up to 24 credits from the CAGS program into the doctoral program. Specific provisions of the transfer credits will be subject to regulations described in the *Graduate School Catalog* of the University of Massachusetts-Lowell. Graduates of the CAGS program at Bridgewater will be entitled to the same considerations as graduates of the CAGS program at Lowell. Applicants to the doctoral program must submit a completed application for review by the College of Education's Admissions and Standards Committee at the University of Massachusetts-Lowell.

For additional information about these programs, contact:

Dr. Joanne Newcombe, graduate program coordinator,
Educational Leadership Program, Hart Hall, Room
225, Bridgewater State College, Bridgewater, MA
02325.

Dr. Ruth Farrar, graduate program coordinator,
Reading Program, Hart Hall, Room 133
Bridgewater State College, Bridgewater, MA 02325.