

## Safety Committee Meeting Minutes

DATE	TIME	LOCATION
February 10, 2004	2:00 – 3:00 p.m.	Plymouth County Room, Campus Center

Members Present	Members Absent
Patty Delaney, Environmental Health & Safety Officer	Antonio Chaves, Maintainer I, Facilities
Carolyn Anderson, Clerk IV, Mathematics and Computer Science	Claire DeVincentis, Chief Steward
Dorothy Grosswendt, Staff Associate, Human Resources	John Rocharz, Technical Assistant II, Biology
Bill Richards, Acting Associate Director, Facilities	Scott Sampson, Campus Police
Steve Scott, Plumber, Facilities	
Jane Thomas, Assistant Director, Human Resources	
Brian Townley, Maintainer II, Residence Life and Housing	

### ISSUES DISCUSSED:

- Renovations for summer 2004 (Maxwell Library and Kelly Pool).
- Joe Amato – aluminum ladders. The maintainers have an issue with the ladders.
- Boyden Hall – Mechanical Room, oil around air compressor, and housekeeping.
- Pope Hall – ladder checked.
- Dorothy suggested to check ladder locations and to set up a preventative maintenance program.
- Hart Hall – Stairwell front and back. Chunk of tile missing. Piece of it away. Check it out.
- Asbestos in Pope Hall Mechanical Room to be done.
- Asbestos in Maxwell Library, 3<sup>rd</sup> Floor to be done over Spring Break.

### **NEXT MEETING SCHEDULED**

DATE	TIME	LOCATION
April 13, 2004	2:00 p.m. – 3:30 p.m.	Plymouth County Room, Campus Center

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Patricia A. Delaney  
Safety Committee Chairperson