

Safety Committee Meeting Minutes

DATE	TIME	LOCATION
Tuesday, September 12, 2000	10:00 – 11:30 a.m.	Executive Conference Room/Kelly Gym

Members Present	Members Absent
Patty Delaney, Environmental Health & Safety Officer	Denis Maguy, Director of Facilities
Jane Thomas, Assistant Director Human Resources	Claire DeVincentis, Clerk IV, Elementary Education
Tracey Bumpus, Maintainer II, Facilities	Steve Scott, Plumber, Facilities
John Rocharz, Technical Assistant II, Biology	Melinda Lamoureux, Administrative Assistant II, Human Resources
	Dave Tillinghast, Chief of Campus Police
	Brian Townley, Maintainer II, Residence Life and Housing

ISSUES DISCUSSED:

- Ms. Delaney noted that the committee received a packet of information regarding back issues, and summer heat related health issues in July.
- The committee was informed that members of the campus had participated in asbestos associated project work class on campus, and the further requirements of respiratory protection, pulmonary tests etc.
- The Safety Committee toured the Kelly Gym for a Safety Inspection (see attached report).
- Training money, suggestions can be made to the training committee on classes the employees may want/need to take regarding their jobs.

SAFETY MATTERS UNDER CONSIDERATION:

- Back safety.
- The area near the Science Building Gardens, the soil is washing out and the roots are becoming a tripping hazard.
- No other safety issues were discussed.

TO DO:

- Ms. Delaney will speak to Keith McDonald regarding the area near the Science Building Gardens and the tripping hazard.
- Ms. Delaney will see if the Athletic Trainer can assist the employees on a back safety lifting class.
- The AFSCME members of the committee will look at the Safety Inspection Sheet and see if there are specific issues that would affect the AFSCME employees.
- Ms. Delaney will write up a report regarding the issues that were noted on the Safety Inspection Tour. Safety issues that require immediate corrective action will be brought to the attention of John Harper, Athletics and Recreation Director.

- The next building the Safety Committee will be touring for a Safety Inspection will be Shea/Durgin.

NEXT MEETING SCHEDULED

DATE	TIME	LOCATION
Tuesday, November 14, 2000	10:00 – 10:30 a.m.	Executive Conference Room, Boyden Hall
	10:30 – 11:30 a.m.	Shea/Durgin Dorm

Patricia A. Delaney
Safety Committee Chairperson