

APPENDIX M

CERTIFICATION FORM

To: Director of Human Resources
_____ State College

Re: Certification Concerning the Use of Certain Professional Development Moneys

I hereby certify that in accordance with Article XIII of the Agreement made between the Board of Higher Education and the Association of Professional Administrators, MTA/NEA, for the period from January 1, 2005, through December 31, 2006 (the "Agreement"), I shall do each of the following:

- a) Engage in the Program of Professional Development that I describe below;
- b) Complete such Program on or before:
 - i) December 31, 2005 _____; or
 - ii) December 31, 2006 _____

[check the date of planned completion]

and

- c) expend solely for the purpose of carrying out and completing such Program the moneys that are to be allocated to me under Article XIII of the Agreement.

I understand that the moneys to be allocated to me under Article XIII are in the gross amount of _____ Dollars (\$ _____).

The Program of Professional Development that I shall engage in is the following [for a description of appropriate activities for a Program of Professional Development, see Article XIII, Section C, of the Agreement]:

I understand, acknowledge and agree that the College may withhold from the gross amount of the moneys that are allocable to me under Article XIII of the Agreement any state or federal taxes and any other sums that it judges are lawfully required to be withheld from them.

Date: _____

D.M.

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