

Useful Links

Library catalog

<http://webster.bridgew.edu>

Library homepage

<http://www.bridgew.edu/library/>

Educational Resources Center

Homepage

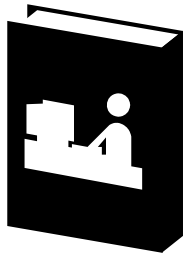
<http://www.bridgew.edu/Library/currlib.cfm>

Term paper alternatives

<http://www.lib.berkeley.edu/TeachingLib/PaperAlternatives.html>

Tips for Effective Library Assignments

<http://www.lib.berkeley.edu/TeachingLib/Tips.html>

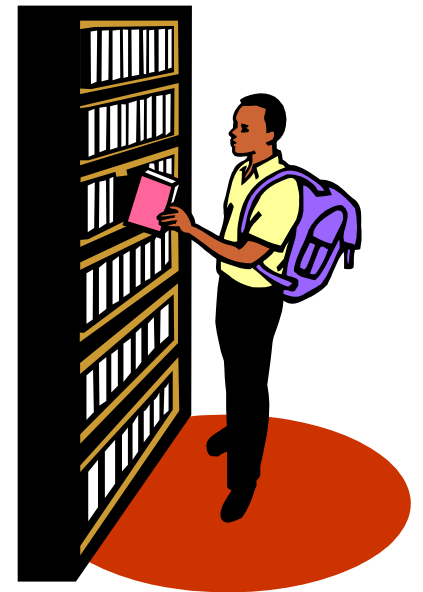


Suggestions to improve library services are always welcome. Talk to your department liaison.

<http://www.bridgew.edu/Library/liaisons.cfm>

The Reference Department also conducts Library Instruction for faculty and students in the School of Arts and Sciences and the School of Business. Call x1394 to schedule.

Library Instruction in the Educational Resources Center (ERC)



Educational Resources Center

Maxwell Library

(508) 531-1304

curlib@bridgew.edu

September 2004



Library Instruction, also known as Information Literacy or Bibliographic Instruction, provides new and experienced library users with understanding of a multitude of resources in the Maxwell Library. Not all library users have the same level of information literacy; therefore, librarians work closely with other faculty to determine what will be most effective for each class.

Classes can be a general introduction to library resources or focused on how to search specific electronic databases. They can be tailored to meet the needs of freshmen, other undergraduates, or graduate students. A class can be directed to completing an assignment, gathering materials for a thesis, or toward life-long use of the library.

Maxwell Library has a variety of resources. Librarians demonstrate access to these materials and stress the appropriateness of each toward the needs of the class. The goal of library instruction is to provide users with the knowledge to find resources and use them effectively.

1. *Who teaches the classes?*

Staff of the Educational Resources Center. The Educational Resources Librarian coordinates all classes and oversees staff assignments.

2. *How do I schedule a class?*

Contact the Educational Resources Center at x1304 or stop by the ERC Office in Maxwell Library (Room 220, 221).

3. *Where are the classes held?*

In the main room of the Educational Resources Center on the second floor of Maxwell Library or in the Library electronic classroom, a computer classroom on the first floor of the Maxwell Library.

4. *Can librarians help to create an assignment for my class?*

Yes, contact the Educational Resources Librarian for assistance.

5. *Can you tailor a class to my specific assignment?*

Yes, please provide the specific information and any special instructions or resources you know about and/or want your students to use.

6. *How long do classes last?*

This is up to the instructor. Depending on what is covered, a class may last up to an entire class period.

7. *Should I accompany my class to the Library Instruction class?*

Yes. There are several good reasons for coming to the Library Instruction session with your students: your students may have questions that only you can answer; because you will know what was covered in the class, you will be able to ask that additional resources be covered if they were missed; students are more attentive when their instructors are present; and, because resources are always changing, you may learn something you didn't know!

8. *How are classes conducted?*

Most are lecture-style orientations to the resources in the library and ERC plus a demonstration of available electronic resources. Alternate formats can be accommodated with advance notice.

9. *Can a Library Instruction session be scheduled for faculty only?*

Yes, contact the Educational Resources Librarian to schedule a faculty or department workshop.

10. *Can an individual get library instruction?*

Yes, contact the Educational Resources Center to schedule a time.

11. *How long in advance should I schedule a class?*

We need a one-week advance notice in order to properly prepare. Our schedule fills up quickly at the beginning of each semester, so the earlier you schedule, the more likely you are to get your preferred date and time!