

BRIDGEWATER STATE UNIVERSITY

Parking Guide

Parking Services and
Connect Card Office
Hunt Hall, Room 001

508.531.2897

parking@bridgew.edu
www.bridgew.edu/pscc/

BSU Police Department
200 Great Hill Drive
Nonemergency calls

508.531.1212

Emergency

911

bscpolice@bridgew.edu
www.bridgew.edu/police



PARKING REGULATIONS

Welcome to Bridgewater State University

Please observe the parking regulations that are outlined in this guide. They are in effect at all times, year-round, and are strictly enforced. Although the university tries not to implement changes in the middle of the academic year, sometimes it is unavoidable. Please refer to our Web site through the year for updated information.

Parking Permits

All vehicles that are parked on campus must display a parking pass or decal, **except** during weekends, short-term parking and within handicapped parking spaces with an appropriate permit displayed. Campus community members receive parking decals and short-term visitors receive temporary passes.

Parking decals must be permanently affixed to the outside of the vehicle's rear-most driver's side window. If you drive a vehicle that does not have a rear driver's side window (such as a jeep or a convertible) you may affix your decal to the driver's side bottom corner of the front windshield. Decals do not guarantee a parking space. Decals are not transferable. Replacement decals can be obtained through the Parking Services and Connect Card Office.

Students are charged a yearly parking fee, which is included on the university bill. The decal cost for part-time students taking eight or fewer credits is \$65 for the year. The cost for full-time students taking nine or more credits is \$160 for the year. The fee will be on your university bill. The BSU refund policy is followed when requesting a refund. Please check with the Parking Services and Connect Card Office for more information.

Freshman resident students (any student living on campus who has not earned at least 24 credits) are not allowed to purchase a parking decal or bring a car to campus. Freshman resident students who park a car on campus in violation of this policy are subject to ticketing and/or towing of the vehicle.

Resident students who have earned 24 credits or more are eligible to purchase a parking decal. Resident students are not permitted to have more than one decal at any one time. If you need to switch your decal from one vehicle to another, please turn in your previous decal to the Parking Services and Connect Card Office in order to obtain a replacement decal.

Nonmatriculated students and students participating in special programs and summer session courses are also required to obtain decals. Please contact the Parking Services and Connect Card Office for more information.

Graduate assistants who can show they have an assistantship are eligible to apply for a graduate assistant decal. Decal is renewable each semester in which the person has an assistantship.

Faculty and staff members are required to apply for their parking decal upon obtaining employment and thereafter at two-year intervals. Decals are provided at no charge. There is a limit of one active decal per employee and decals are for the exclusive use of employees only.

Visitors may obtain single-day passes from the Parking Services and Connect Card Office; from parking lot monitors at the Boyden Hall, Harrington Hall, Chapel and Moakley Center lots; and from the BSU police dispatcher.

Multiple-day passes are available through the Parking Services and Connect Card Office. A small charge may be required.

Short-Term Parking – No Permit Required

There are 15 to 30 minute parking spaces available at a variety of locations on campus. Parking at 15-30 minute spaces is strictly enforced.

Restricted or Prohibited Areas

Vehicles parked in the following areas are regularly ticketed and/or towed without prior warning:

- **Students parking in faculty/staff lots**
- Parking outside of designated lots
- Handicap parking spaces unless an authorized plate/placard/permit is displayed
- Fire lanes, tow zones or other posted "no parking" areas. This includes obstructing any means of egress from any building, driveway or loading area
- Reserved spaces (all times, year round)
- On the grass or any other unlined area
- Any area that blocks vehicle or pedestrian access
- Roads through and around the campus except where clearly indicated
- Overtime parking at timed spaces
- Incurring five (or more) unpaid parking violations
- Violating snow emergency procedures and/or impeding snow removal
- Any designated construction area
- On sidewalks and walkways

For the complete traffic and parking rules and regulations of Bridgewater State University, please visit www.bridgew.edu/pscc/traffic_rules.cfm.

The university may take administrative enforcement action against repeat violators and parking privileges may be suspended or revoked. Unpaid parking violation notices are subject to action by the Registry of Motor Vehicles.

Appeals

If you feel that you were wrongly issued a parking violation notice, you may submit a written appeal along with the original ticket within 21 calendar days from the date of issue to the Parking Services and Connect Card Office. Appeal forms are available at the BSU police station; from parking lot monitors; and in the Parking Services and Connect Card Office, Hunt Hall, Room 001. To appeal moving violations, contact BSU Police.

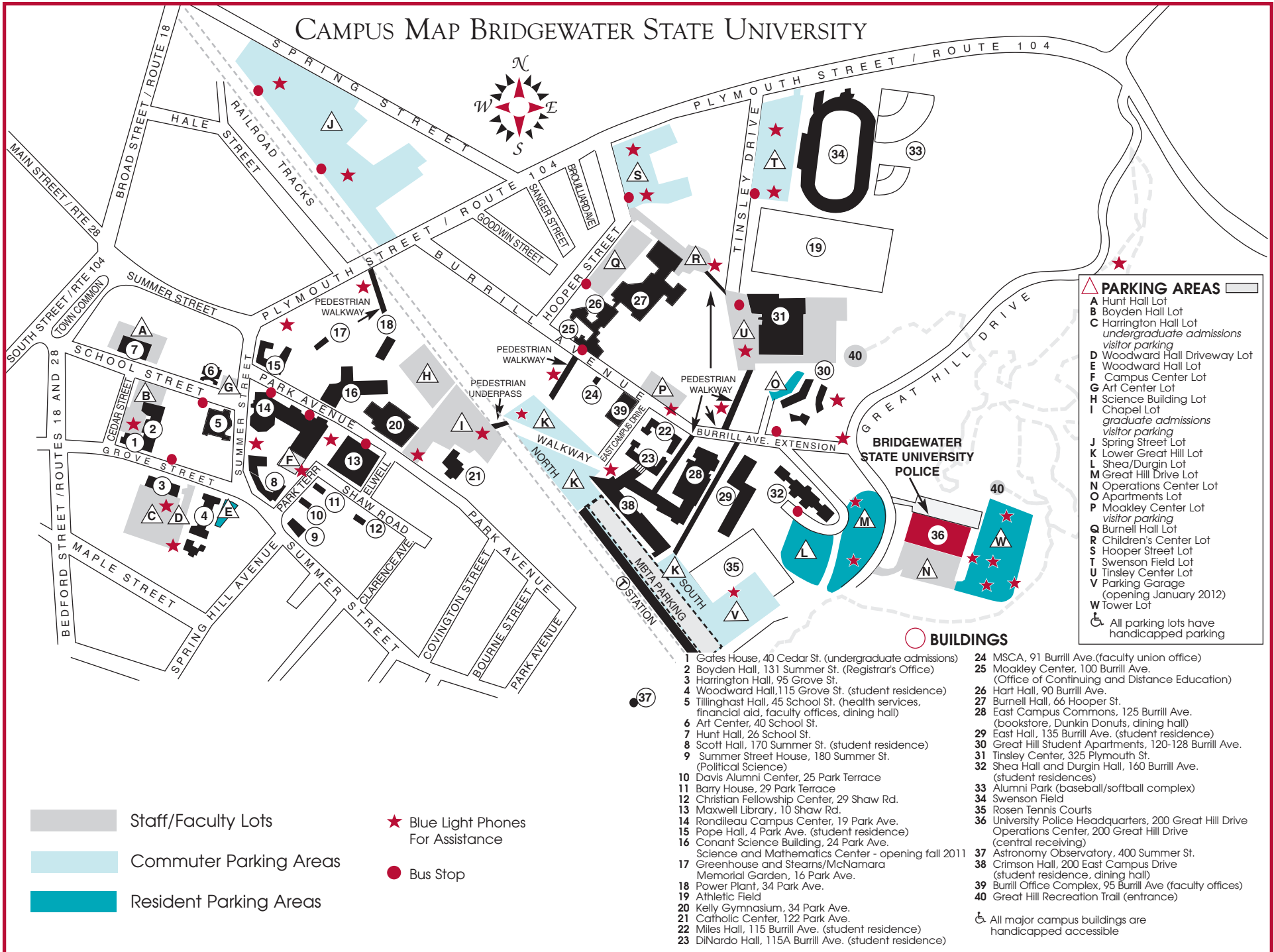
University tickets are green. Town of Bridgewater tickets are orange. Written appeals for town tickets may be submitted with the original ticket to the municipal administrator at the Bridgewater Selectman's Office.

Motorist Assistance and Disabled Motor Vehicles

The BSU Police Department offers a **Motorist Assistance Program (M.A.P.)**. Officers are available to assist members of the BSU community who are experiencing car trouble. Simple-to-use Jump & Carry battery packs are available at the BSU police station as well as at parking lot monitor booths and can be used to jump-start a dead car battery. Officers are also available to assist with keys locked in cars, to provide transport to area service stations and to assist motorists in contacting tow companies, family members and/or auto clubs.

If your vehicle is disabled please contact the BSU Police Department as soon as possible to prevent ticketing/towing and for information on what to do. Any vehicle found without a valid license plate, registration or insurance or showing signs of non-use will be considered abandoned and subject to removal from university property. All expenses incurred in the removal of an unregistered, uninsured or abandoned vehicle will become the responsibility of its owner. The owner of any vehicle so removed shall also be subject to penalties under the general laws of the commonwealth.

CAMPUS MAP BRIDGEWATER STATE UNIVERSITY



Transportation Services

Shuttle Bus: Bridgewater State University Transit Service operates free-fare bus service from 7 AM-8 PM. This service includes three daily round trips to South Plaza in Brockton (via Rt. 28). There is also connecting service available for the greater Brockton area at South Plaza. For more information on connecting bus information, call BAT at 508.580.1000. For BSU shuttle service, contact the Transit Office at 508.531.1319 or visit the transit Web page at www.bridgew.edu/transportation. Bus stops locations are designated on the campus map.

Campus Safety Escort Service: The safety escort program operates from 7 PM-3 AM nightly during the academic year to provide a safe alternative to walking alone on campus during peak hours of darkness. You may flag down a Safety Escort van, call via a blue light phone or call 508.531.1745 to have the van dispatched to your location.

Carpooling: To encourage carpooling, the university has made a section of the Chapel Lot available where two or more students who commute together can park free of charge. Carpool applications are available in the Parking Services and Connect Card Office. You must follow the rules and regulations outlined on the application to carpool. Carpooling is available Monday-Friday, from 7 AM-4 PM. Resident students and evening students are not eligible for carpool permits. Carpooling is not available during the summer.

MASSRides is available to assist in carpooling by ride matching. MASSRides is a service provided by the Commonwealth of Massachusetts that provides statewide travel options. For more information and an application, please call 1.888.4COMMUTE or visit www.commute.com.

MBTA: Access to the Old Colony Commuter Rail is available at Bridgewater State University. The commuter rail provides service between Middleboro and South Station with stops in Brockton, Randolph, Braintree, Quincy Center and at JFK/UMASS. The commuting time between Bridgewater and Boston is approximately 50 minutes. For more information, call the MBTA customer service line at 800.392.6100 or visit www.mbta.com. The MBTA parking lot adjacent to the university's Lower Great Hill Lot is for paying MBTA commuter rail passengers only.

Campus Safety

Parking lots at Bridgewater State University are regularly patrolled by BSU police. Please call the Bridgewater State University Police with information about any and all suspicious activity.

Please notify BSU Police or the Office of Facilities Management and Planning at 508.531.1296 if hazardous walking or driving conditions exist.

There are a number of blue light assistance phones in university parking lots and throughout the campus. These speaker-type phones connect with BSU police dispatcher and are available to report suspicious activity, call for assistance or to request a safety escort. Telephones with keypads may also be used to make brief on-campus calls. The locations of these phones are designated with stars on the university map.

P A R K I N G A R E A S

The letters indicated in the sections below correspond with the campus map.

Please remember to park only in fully lined, unrestricted parking spaces as designated below.

Faculty and Staff Parking Areas

(A, B, C, G, H, I, N, P, Q, R, U): The Hunt Hall, Boyden Hall, Harrington Hall, Art Center, Science Building, Chapel, Operations Center, Moakley Center, Burnell Hall, Children's Center and the Tinsley Center lots are designated for vehicles with valid faculty/staff* parking decals.

**Also included in this category are trustee, foundation trustee, emeritus, alumni and contractor permits.*

Commuter and Special Program Student Parking Areas

7 AM-12 AM (J, K, S, T): The Spring Street, Lower Great Hill, Hooper Street and Swenson Field lots are designated for vehicles with valid commuter parking decals. Overnight parking for vehicles with commuter decals is permitted with a hangtag in approved lots. A hangtag must be obtained through the Parking Services and Connect Office or after business hours at the BSU police station. The hangtag will specify which parking lot the student is to park in for the night.

4 PM-midnight (A, B, C, H, I, P, Q): Hunt Hall, Boyden Hall, Harrington Hall, Science Building, Chapel, Moakley Center and the Burnell Hall lots.

**Also included in this category are special program decals. Art Center Lot (G) and the Tinsley Lot (U) are strictly for faculty and staff at all times.*

Resident Student Parking Areas

(E, M, L, O, W): Woodward Hall, Great Hill Drive, Shea/Durgin, Apartments and Tower lots are designated for vehicles with valid resident parking permits.

Resident students are not permitted to park in commuter or faculty/staff lots after 4 PM. The only exception to this is on weekends from 4 PM Friday to 6 PM Sunday when parking is open. During this time residents may park outside of their designated lots. **Please note:** During snow emergencies, snow emergency guidelines must be followed.

Visitor Parking

Parking is available in the Harrington Hall Lot (C) for admissions office visitors. Please stop at the parking attendant booth to obtain a parking pass and for specific instructions.

Parking for all other visitors is available in the Moakley Center (P) and Chapel (I) lots. Please stop at the parking attendant booth to obtain a temporary parking pass and for specific instructions. Visitors with special needs should contact the Parking Services and Connect Card Office for assistance.

A parking decal is available for frequent visitors of the university. Please contact the Parking Services and Connect Card Office for more information about obtaining a visitor decal. Parking for vehicles with valid visitor decals is in the Chapel (I) and in the Moakley Center (P) lots.

Overnight visitor parking is permitted from Sunday evening through Thursday evening. A temporary parking pass is required. Pass will indicate a designated lot to park. On weekends from 4 PM Friday-6 PM Sunday parking is permitted in all commuter, resident and faculty/staff lots without a parking decal or temporary pass.

Graduate Assistants

(C, I, P); The Harrington, Chapel and Moakley Center lots are designated for vehicles with valid graduate assistant parking decals.

Vendor Parking Areas

A parking decal is available to those who work at the university frequently, but who are not regular BSU employees. Vendor parking is in the Chapel (I) lot and the LGH (K) lot south.

Summer Sessions

During the summer months parking regulations are in effect, therefore, parking decals are required. Commuters may park in the Woodward Hall Lot (E) depending on availability. Commuters are not allowed to park in faculty/staff lots until after 4 PM.

Resident student decals are honored in commuter lots during the summer and the Woodward Hall Lot (E) (with Woodward Hall again depending on availability).

Motorcycle Areas

(I.T.): The Chapel and Swenson lots have areas designated for motorcycle parking. Parking decals are not necessary for motorcycles.

Parking FAQ's

Q: I'm a night student and on campus only after 4 PM. Do I need a decal?

A: Yes. All vehicles on campus must display a valid parking decal or pass while parked on campus. The only time decals are not required is on weekends from 4 PM Friday–6 PM Sunday.

Q: What should I do if my original decal is on a car I sold, or that vehicle is no longer on the road?

A: If possible, scrape the old decal off your vehicle and bring it to the Parking Services and Connect Card Office where you'll complete a form to obtain a new decal. You'll be issued a replacement decal at no charge for your next vehicle. Your old decal will be voided in the university's computer system.

Q: My car has a decal, but it's being repaired. Can I borrow someone else's car for a few days and keep that one on campus?

A: Yes, you can keep a borrowed car on campus, however, you need to come to the Parking Services and Connect Card Office or the BSU Police Department to obtain a temporary parking pass at no charge.

Q: I don't normally have a car on campus, but I just need to bring one for the week. Can I get a temporary pass?

A: Yes. For upperclass or commuter students who don't have a vehicle with a decal, temporary parking passes can be purchased from the Parking Services and Connect Card Office for \$5 per week.

Q: My doctor says I can't walk long distances; can I park in handicapped parking?

A: No. Drivers are only allowed to park in handicapped parking if they have handicapped plates or an appropriate handicap permit. If you have a health concern that limits your ability to walk to and from campus buildings, bring documentation from your health care provider to the Health Services Office in Tillinghast Hall. If your request is approved by Health Services, the Parking Services and Connect Card Office will issue you a pass to park in specifically defined areas.

Q: A friend is visiting my residence hall. Can he/she park his/her car on campus?

A: Yes. Visitors are welcome on campus. They must get a day or overnight pass at the Parking Services and Connect Card Office or after business hours at the BSU Police Department. The pass will specify which lot to park.

Q: I can't get to the Parking Services and Connect Card Office during business hours for a temporary pass. What should I do?

A: In most cases, the BSU police dispatcher can issue you a temporary pass. For decals and multiple day passes, please call the Parking Services and Connect Card Office to discuss alternative ways to obtain your decal/pass.

Snow Emergency Parking Guidelines

Resident and Commuter Students

- When there is an actual or anticipated snowstorm, rotating yellow snow alert beacons will be activated in campus parking lots and signs will be displayed in campus residence hall lobbies. These beacons and signs are your signal that you should park **ONLY** in your designated lot, and that you should expect further snow parking information to become available during the alert. Designated sections of certain resident lots (Shea/Durgin Lot, Rosen Lot, Great Hill Drive Lot, Woodward Lot and the Great Hill Student Apartments Lot) have signage indicating that in the event of a snow alert the spaces must be vacated by the end of the day (11:59 PM) that the snow alert is put into effect to allow sufficient space for initial snow removal or vehicles will be ticketed and towed. Cars should be moved to unrestricted spaces in any authorized lot.

- During a snow alert, in addition to the designated sections of resident lots mentioned above, any vehicle parked in violation of snow alert instructions will be ticketed and may be towed without warning if BSU Police believe the vehicle's location poses a hazard to snow removal efforts. The current fine for impeding snow removal is \$50. If vehicle must be towed, it is done at the owner's expense at a cost of \$125 plus \$20 per day storage and \$50 fine (fees subject to change).

- Priority for snow clearing in parking lots will

be commuter and faculty/staff lots in order to ensure that these lots are ready once the university reopens. Resident lots will then be cleared.

Resident Students

- Notification will typically be made through prerecorded snow parking messages at 508.531.7765 (RSNL) and channel 71 of the ResNet cable system.

- Resident students will be asked to move their cars temporarily while the resident lots are cleared. Instructions and timelines will be provided via the methods outlined above. During the winter season it is advisable for all permit holders to maintain scrapers and shovels in their vehicles to assist in moving from one lot to another and back again when the lot is cleared.

Commuter Students

- Commuter students may call the Inclement Weather Line at 508.531.1777 (or listen to the radio and television stations identified in the Inclement Weather Policy) to learn if the university will be closed.

- When the university is closed, commuter students are asked **NOT** to come on campus. If work or other commitment requires you to do so, you must contact the Bridgewater State University Police Department for parking instructions. Failure to do so may result in a ticket for impeding snow removal or towing.



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Expect More. Achieve More.

For more information, please refer to the Inclement Weather Policy on the university Web page:
www.bridgew.edu/adminfin/weather.cfm