

**Bridgewater State College  
Office of Residence Life & Housing  
Resident Withdrawal Form**

I, \_\_\_\_\_, Banner ID #: \_\_\_\_\_ am withdrawing from residency at Bridgewater State College, for the following reason(s):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Graduating        | <input type="checkbox"/> Transferring     | <input type="checkbox"/> Internship              |
| <input type="checkbox"/> Medical Reasons   | <input type="checkbox"/> Student Teaching | <input type="checkbox"/> Exchange                |
| <input type="checkbox"/> Living Off-Campus | <input type="checkbox"/> Personal Reasons | <input type="checkbox"/> No longer attending BSC |
| <input type="checkbox"/> Other _____       |   |  |

If you will still be enrolled as a BSC student, would you like to keep your meal plan?

- Yes       No

By signing this form I realize that I am forfeiting my residency (room) at Bridgewater State College. My withdrawal will be effective on (date): \_\_\_\_/\_\_\_\_/\_\_\_\_.

**NOTE:** You must see a RA to sign off on your room inventory and return your key. If you cannot check out with a RA, you can complete an Express Checkout in the Residence Life & Housing Office. If you are withdrawing from the college completely, you must also notify the Academic Achievement Center.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use only:**

**Withdrawal Method:**

In-Person     Phone

**Spoke With:**

Student     Parent/Guardian

Written Notification to Follow?  Yes     No

Staff Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Please Time Stamp***

Processing Checklist:

- Housing Director
- Deposit
- Meal Plan
- WD database(s)
- CCure
- Update book