

REQUEST FOR THE TRANSFER OF UNDERGRADUATE CREDIT TAKEN AFTER ADMISSION

To receive credit for a course taken at another accredited institution, you must obtain approval prior to registering for the course. Failure to do so could result in denial of the course credit. A description of the course to be taken from the transfer college catalog must be attached to this form. **PLEASE PRINT.**

Section 1 – Must be Completed by Student

NAME: _____ **MAJOR:** _____ **ID:** _____

Number and Title of Course to be Taken: _____
Course Number Course Title

Name of Transfer Institution: _____ **Number of Credits of Transfer Course:** _____

Semester to be taken (Check One): Summer Fall Spring Intersession _____ Year

Transfer Institution Credit System (Check One): Semester Hours Quarter Hours+

+Quarter hours are not equivalent to BSC semester hours and will convert to a lesser number of credits.

I have reviewed my degree audit and take full responsibility for transferring course(s) after admission. I understand that of the 90 credits that may be accepted in transfer by Bridgewater State College and applied to the baccalaureate degree, only 69 credits will be accepted from two-year institutions. Grades for courses taken at an institution other than Bridgewater State College are not used in computing the student's GPA. **A minimum grade of C-** is required for transfer of credits. It is my responsibility to have an official transcript of this course sent to the Registrar's Office at BSC upon course completion.

Signature of Student: _____ **Date** _____

Section 2 (Choose one: A, B or C) – Must be Completed by Student

_____ **2A) Transfer course with a BSC equivalent:**

This transfer course is being requested as an equivalent, in course content, to the following BSC Course:

_____ _____
BSC Course Number BSC Course Title

_____ **2B) Transfer course with no BSC equivalent for which CORE or GER credit is being requested:**

Requested for (check one): **CORE** (2006 Catalog or Later) **GER** (Pre-2006 Catalog)

Proposed CORE or GER Area: _____

Dean Approval: Approved Denied Comments: _____

Signature of Associate Dean of Arts & Sciences _____ Date _____

_____ **2C) Transfer course with no BSC equivalent for which free elective credit is being requested.**

(Credit would be applied as elective credit only toward the 120 total credits needed for graduation.)

Section 3 – Signatures Must be Obtained by Student:

Approved Denied _____
(Signature of BSC Chairperson of the Course) Date

Approved Denied _____
(Signature of the Student's Major Department Chairperson) Date