



Expect More. Achieve More.

B.I.G. - Bridgewater Involvement Grant

Office of Student Involvement & Leadership

The Bridgewater Involvement Grant (B.I.G.) was established by the Office of Student Involvement & Leadership to fund campus programs that foster student involvement on the BSC campus. This fund has been supplemented by the Student Government Association as well to provide further opportunities for funding to promote campus life. To apply for a grant, an organization/ department must complete an application and submit a detailed project proposal to the Bridgewater Involvement Grant Committee for review.

Minimum Guidelines for Grant Submission:

- Grants will be awarded to programs which all persons have equal access and do not discriminate on basis of race, color, religion, national origin, gender, sexual orientation, age, veteran status, disability, political belief or affiliation, gender identity and/or genetic information
- Programs must have a goal of fostering student involvement within the college community and support the mission of the Office of Student Involvement & Leadership.
- Applications must be submitted no later than 60 days prior to intended date of event for on campus events.
- Funded programs must acknowledge the B.I.G. grant in all advertising and publications for the event.
- Applicants may be required to attend a B.I.G. committee meeting
- An evaluation report is required within two weeks upon the completion of the program

Priorities for Funding Include:

- Programs that show significant, demonstrated need.
- First time events. While repeat programs are not automatically disqualified, new and innovative ones will be given a higher priority.
- Significant student involvement with the planning and implementation of the program.
- Focus on enhancement of student learning.
- Groups that lack alternative funding sources on campus or are seeking matching funds
- Programs that fit identified areas of need such as: commuter student programming, multicultural/diversity programming, leadership programming and weekend programming
- Collaborative efforts or planning with student organizations or campus departments

“The Office of Student Involvement and Leadership is an administrative department established to cultivate diverse and challenging involvement opportunities for BSC students. Through campus-wide events, experiential learning initiatives, program development, and advising roles, the department will offer students the chance to develop leadership skills and experience interpersonal interaction that will enhance their personal and academic lives.”

B.I.G. - Bridgewater Involvement Grant Application



Please submit the following information in order to be considered for a Bridgewater Involvement Grant (B.I.G.). Applications must follow the indicated template and must be typed. Applications that are not typed will not be reviewed. Attach this form as a cover sheet to your B.I.G. - Bridgewater Involvement Grant Application proposal.

Funding Process:

- Awards will be made on a monthly basis and when the balance of the funding account is depleted, no more awards will be available.
- Decisions for awarding grants are made by the B.I.G. Committee - consisting of faculty, staff and students with final approval from the Director of Student Involvement & Leadership.
- Notification of awards will be made through an award letter that will be sent electronically to the email address indicated on the application.
- When the event is confirmed, all purchase orders and financial requests must be made through OSIL.
- All event sponsors will be required to complete a post-event evaluation. If an evaluation is not returned, current funding distribution may be frozen and additional funding requests will not be considered.

Organization/ Department: _____

Contact: _____

Address: _____

Email: _____ Phone: _____

Program Date: _____ Program Location: _____

Program Title: _____

Anticipated Attendance: _____ Who is the event open to? _____

Please answer the following questions on an additional typed attachment:

1. Please provide a detailed event description, include your goals, the expected outcomes of the event and the benefit of the program to student and campus life?
2. What role will students play in the planning and implementation of this event? Be sure to explain all steps of the planning process, and all day of event staffing.
3. What methods will be used for promoting, publicizing and marketing this event? Who will coordinate these efforts?
4. Please give an itemized list of expenses for your event. Include all expenses, even those you are not looking for this grant to cover.
5. Will there be any income generated by this event? If yes, what is the source of the income and for what purpose will it be used?
6. Have you, or are you attempting to secure funds from another source? If yes, what other source and what amount? If no, please explain why you are not eligible to pursue alternate funding.
7. How much funding are you ultimately pursuing from the Bridgewater Involvement Grant?
8. Please include any additional reasons and explanations about how your event will fulfill the funding priorities and the mission of the Office of Student Involvement and Leadership.

Applications are due by 5:00pm on the first Friday of every month. Please submit applications to: Sally Hall, Office of Student Involvement and Leadership, Rondileau Campus Center, Room 103.