

NATIONAL STUDENT EXCHANGE CHECKLIST FOR A COMPLETE FILE



- _____ Complete NSE Application
- _____ Copy of Acceptance Letter (Yellow Copy)
- _____ \$300 Administrative Fee (applied to your B.S.C. bill)
- _____ Power of Attorney Form
- _____ Student Waiver Form
- _____ Drug Use Form
- _____ Transfer of Credit Form
- _____ Travel Itinerary Form
- _____ Emergency Information Form
- _____ Medical Information Form
- _____ Program Participant Agreement
- _____ Company and policy number of health insurance coverage (copy of card or letter)

Please send the following forms to the Office of International Programs upon arrival at your host school.

- _____ Verification of Enrollment Form (after the semester begins, signed by host coordinator)
- _____ Student Locator Form (after semester begins)