

SHORT TERM STUDY TOUR CHECKLIST FOR A COMPLETE FILE



- _____ Complete BSC Application
- _____ Application Fee \$50
- _____ Scholarship Application (If Eligible)
- _____ Registration Form (for academic credit)
- _____ Power of Attorney Form (notarized)
- _____ Student Waiver Form
- _____ Drug Use Form
- _____ Copy of passport (be sure it is valid for at least 6 months after expected return date)
- _____ Travel Itinerary (**if you are not traveling with the BSC group**)
- _____ Emergency Information Form
- _____ Medical Information Form
- _____ Program Participant Agreement
- _____ Company and policy number of health insurance coverage (copy of card or letter)
- _____ ISIC Card Application with passport-size photo (**Optional**)
- _____ Notification from the travel agency for your study tour that you have paid in full