

INTERNATIONAL PROGRAMS AT BRIDGEWATER STATE COLLEGE – TRANSFER OF CREDIT AFTER ADMISSION FORM

Student Name: _____ **Banner ID:** _____ **Host Institution:** _____ **Semester Abroad:** _____

Major(s)/Minor(s) _____

Department of Course:			Department Chair Signature:		
Host Course Number/Title	Host Credits	Host Hours	BSC Course Number/ Title	BSC Credits	Major/Minor/Core/ Free Elective

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Department of Course:			Department Chair Signature:		
Host Course Number/Title	Host Credits	Host Hours	BSC Course Number/ Title	BSC Credits	Major/Minor/Core/ Free Elective

Major Department Chair Approval: _____

Date: _____

International Programs at BSC - Transfer of Credit After Admission Form
Instructions for Use

1. After determining which courses will be taken abroad and prior to registering for these courses, use the BSC course catalog and addenda (available online) to determine (to the best of your ability) which courses correspond to each other. Please note that some courses abroad will not have an exact match at BSC; these will need to be considered by the academic departments as possible elective credits.
2. Present this form and any additional documentation necessary to the Department Chairperson for each department from which you wish to receive credit. The Department Chairperson will review the courses and if approved, will need to indicate approval by signing the appropriate section of the form.
3. After obtaining the signatures of the Department Chairs, this form needs to be signed at the bottom by the Department Chair of your academic major. Please note that this Department Chair will most likely have to sign off on courses as well. Thus, two signatures from one person are not unusual.
4. Return the completed form to the Office of International Programs, Maxwell Library 100B, PRIOR to your departure.
5. Note that all courses are not offered at most campuses each semester, so it is wise to gain approval for more classes than you will be able to take.
6. It is your responsibility to request an official transcript from your host institution prior to your return to the United States.
7. Credit will be transferred back to BSC upon receipt of an official transcript from your host institution with grades of “C-” or higher. These grades will not be reflected in your BSC grade point average. Only the credits will transfer.
8. No more than 69 credits earned at a two-year institution or 90 credits from a four-year institution, and accepted by Bridgewater State College in transfer, may be applied to the Baccalaureate Degree. It is the student’s responsibility to ensure that they have not, or will not, exceed the maximum number of transfer credits prior to taking the course.