



# Welcome to Transfer 101

This presentation is designed to answer any questions you may have about **InfoBear, accessing your degree audit and the core curriculum, forms, advising, and registration.**



## **Accessing InfoBear & Your Degree Audit/Evaluation**

**Begin by going to the College's Web site:**  
**<http://www.bridgew.edu>**

**On the left-hand side in the gray area click on InfoBear.**

**The following slides will familiarize you with InfoBear and accessing your degree audit.**



**Bridgewater State College**

**BRIDGEWATER STATE COLLEGE** ● HOME

**Spring 2007 Class Schedules**  
Spring 2007 classes begin on Wednesday, January 17, 2007. A student's most up-to-date schedule of courses is available on the Web

**FINAL GRADES AND TRANSCRIPTS**  
Students may view final grades on the Web once the grading period has ended. Fall 2006 grades will be available for students to view on the Web by December 28

# InfoBear

*...An Information Source for Students*



[College Catalog and Addenda](#)



[Apply for Undergraduate Admission](#)



[Request Institution Information](#)



[Available Course Sections](#)



[Registration & Student Information](#)

Click

**PLEASE NOTE: ..DO NOT USE THE BACK OR FORWARD BUTTONS ON YOUR BROWSER FOR NAVIGATION**



**Bridgewater State College**

[HELP](#) | [EXIT](#)

## User Login

---

Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.

Please Note: ID is Case Sensitive

To protect your privacy, please Exit and close your browser when you are finished.

<b>User ID:</b>	<input type="text"/>
<b>PIN:</b>	<input type="text"/>

Login	Forgot PIN?
-------	-------------

If you cannot remember your PIN#, try your  
Birthday: mm/dd/yy

Click

---



# Bridgewater State College

[Personal Information](#) | [Student and Financial Aid](#) | [Faculty Services](#)

Search

[ACCESSIBILITY](#)  
[SITE MAP](#)  
[HELP](#) [EXIT](#)

## Main Menu

---

Welcome, [redacted], to the WWW Information System! Last web access on Feb 18, 2007 at 12:55 pm

### [Personal Information](#)

Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

### [Student and Financial Aid](#)

Apply for Admission, Register, View your academic records and Financial Aid

### [Faculty and Advisors](#)

Enter Grades and Registration Overrides, View Class Lists and Student Information

Click



**Bridgewater State College**

[Personal Information](#)

[Student and Financial Aid](#)

[Faculty Services](#)

Search

Go

[RETURN TO MENU SITE MAP HELP EXIT](#)

## Student & Financial Aid

---

### [Admissions](#)

Apply for Admission or Review Existing Applications

### → [Registration](#)

Check your registration status, class schedule and add or drop classes

### → [Student Records](#) ★

View your holds, grades, transcripts and account summary

### [Financial Aid](#)

Apply for Financial Aid, review status and loans

### [Student Account](#)

View your account summaries, statement/payment history and tax information

Click

---



# Bridgewater State College

- [Personal Information](#)
- [Student and Financial Aid](#)
- [Faculty Services](#)

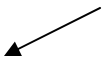
Search

- [RETURN TO MENU](#)
- [SITE MAP](#)
- [HELP](#)
- [EXIT](#)

## Student Records

- [View Holds](#)
- [Midterm Grades](#)
- [Final Grades](#)
- [Degree Evaluation](#)
- [Course Catalog](#)

Click





# Bridgewater State College

[Personal Information](#)

[Student and Financial Aid](#)

[Faculty Services](#)



Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

## Select Current Term

Canada L. Simons  
Feb 18, 2007 12:59 pm

 Please select the current term.

Select a Term:

←






Bridgewater State College

# Degree Audit...

Degree Audit

Sandra L. Christoun  
Feb 18, 2007 12:16 pm

Information for [Sandra Christoun](#)

 Select a program to view the most recent evaluation results. If a program has no link you will need to generate a new evaluation before you can view the results.

<b>Curriculum Information</b>	
<b>Primary Curriculum</b>	
<b>Program:</b>	<a href="#">Comm Arts&amp;Sci-Comm Studies Cnc</a>
<b>Catalog Term:</b>	2007 SPRING
<b>Level:</b>	Undergraduate
<b>Campus:</b>	
<b>College:</b>	Arts and Sciences
<b>Degree:</b>	Bachelor of Arts
<b>First Major:</b>	Communication Arts and Science
<b>Department:</b>	Communication Studies
<b>Concentrations:</b>	Communication Studies

Double Majors listed here.

If you are a double major – you will have two separate degree audits.

Click

E-mail [Sandra Christoun](#)

[ [Previous Degree Audits](#) | [Generate New Degree Audit](#) | [What-if Analysis](#) ]



# Reading your Degree Audit/Evaluation

The following slides will assist you in reading your degree audit.

Information for XXXXX

This degree audit reflects recently converted data, and is an unofficial advising tool. Please report suspected data inaccuracies to degree\_audit@bridgew.edu or present a printed copy noting suspected inaccuracies to the Registrar's Office, room 003, Boyden Hall.

Credits Used = Earned (H), plus Transfer (T), plus Registered (R). Duplicate credit cannot be used toward graduation for repeated courses.

GPA data and earned credit totals are not finalized until several weeks after each grading period has ended.

Major GPA for undergraduate programs is located at the bottom of the degree audit, in the area marked 'Major GPA.'

1 Major

2 Catalog Year

Program Evaluation

Program : Comm Arts&Sci-Comm Studies Cnc
Campus : Arts and Sciences
College : Arts and Sciences
Degree : Bachelor of Arts
Level : Undergraduate
Majors : Communication Arts and Science
Departments : Communication Studies

Catalog Term : 2007 SPRING
Evaluation Term : 2007 FALL
Expected Graduation Date : May 31, 2013
Request Number : 1
Results as of : Feb 17, 2007
Minors :
Concentrations : Communication Studies

Transfer & Enrolled Courses

3

Graduation Requirement

Table with columns: Met, Credits (Required, Used), Courses (Required, Used). Rows include Total Required, Required Institutional, Program GPA, Overall GPA, and Transfer/Enrolled Courses breakdown.

Required Institutional : No 30.000
Program GPA : Yes .00
Overall GPA : No 2.00
Other Course Information

5 Transfer Credits

6 Enrolled Courses 12 credits = full-time

7 Maximum number of transfer credits is 90 overall - only 69 from a two-year institution.

8 Do not take a course outside of Bridgewater without obtaining permission first.

This degree audit reflects recently converted data, and is an unofficial advising tool. Please report suspected data inaccuracies to degree\_audit@bridgew.edu or

Major GPA for undergraduate programs is located at the bottom of the degree audit, in the area marked 'Major GPA.'

**Core Skill Requirements**  
(The only area you cannot double-dip.)

1

**Prerequisites:**  
Writing I > Writing II > Literature

2

**T = Transfer**

Area: Core Skill/Quant Reasoning Req - Not Met

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes		WRITING_1	Requirement						200710	ENGL	101	Writing I		3.00	TR	T
Yes	AND	WRITING_2	Requirement						200710	ENGL	102	Writing II		3.00	TR	T
Yes	AND	COMM_SPK	Requirement						200710	COMM	130	Human Communication Skills	CSPK	3.00	TR	T
No	AND	LOGIC_REAS	Requirement													
			(Complete PHIL 111)													
Yes	AND	MATH_REAS	Requirement						200710	MATH	105	Selected Topics		3.00	TR	R
Yes	AND	QUAN_SKILL	Requirement						200710	MATH	110	Elementary Statistics		3.00	TR	T

4

Math enrollment is based on placement testing and/or pre-requisites.

(Select one course from: PHYS 100, 102, 107, 180, 181, 182, 183, 243, 244; POLI 350; SOCI 338, 391; or an additional course of Foundations of Mathematical Reasoning)

3

**Registered**

5

**Once you complete FRSK102 Math, you can enroll in most 100 level classes:**  
MATH 100, MATH 105, MATH 107, MATH 108, MATH 110

Total Credits and GPA 15.000 00

7

**Calculus based majors (Sciences)**  
FRSK102>MATH 100>  
MATH 141/151 or MATH 142/152  
**(Business)**  
FRSK102>MATH 100>MATH144

6

**Education Majors**

8

**Undeclared Majors**  
select math according to majors you are considering.

# Core Seminars

**E = Waived**

Area Core Seminars - Met

:

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
Yes		1ST_YR_SEM	Requirement												E
Yes	AND	2ND_YR_SEM	Requirement												E
Total Credits and GPA													0.000	.00	

**24 or More Credits  
1<sup>st</sup> Year Seminar Waived**

**54 or More Credits  
2<sup>nd</sup> Year Seminar Waived**

**Avoid enrolling in a seminar if you have pending transfer credits that will allow you to be waived from this requirement.**



# Core Additional Distribution Requirements

Area : Core Additional Distribution - Not Met														
Met	Condition	Description	Required Credits	Required Courses	Used Credits	Used Courses								
Yes		Global Cultural Requirement			2	6.000	2							
Yes	AND	Multi Cultural Requirement			1	3.000	1							
Yes	AND	Constitution Requirement			1	3.000	1							
No	AND	Writing/Spk Intensive Req			3	0.000	0							

SUMMARY of Next 4 Areas

Group Global Cultural Requirement ( 2 courses ) - Met																	
Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source		
Yes		GLOBAL_CUL	Requirement							200710	HIST	112	Western Civ since the Reform	CGCL	3.000	TR	T
										200710	HIST	131	World History to 1500	CGCL	3.000	TR	T
													<b>Total Credits</b>	<b>6.000</b>			

Group Multi Cultural Requirement ( 1 courses ) - Met																	
Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source		
Yes		MULTI CULT	Requirement							200710	HIST	112	Western Civ since the Reform	CMCL	3.000	TR	T
													<b>Total Credits</b>	<b>3.000</b>			

Group Constitution Requirement ( 1 courses ) - Met																	
Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source		
Yes		US_MA_CNST	Requirement							200710	POLI	172	Intro to American Government	CNST	3.000	TR	T
													<b>Total Credits</b>	<b>3.000</b>			

**NOTE:** You may be eligible for the Constitution packet, check with the Transfer Coordinator.



# All Major Requirements are listed.

## Area **Comm-Comm Studies Conc - Not Met**

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source	
<b>Yes</b>		COMM		220				200710	COMM	220	Intro to Mass Communication		3.000		<b>R</b>	
<b>Yes</b>	AND	COMM		230				200710	COMM	230	Introduction to Communication		3.000	<b>TR</b>	T	
<b>No</b>	AND	<u>COMM</u>		295												
Yes	AND	200_REQ	Requirement	-----				200710	COMM	250	Public Speaking		3.000	<b>TR</b>	<b>T</b>	
<b>No</b>	AND	300_REQ	Requirement													
			(Select COMM 395 or 396)													
<b>No</b>	AND	400_REQ	Requirement													
			(Select COMM 495 or 496)													
<b>No</b>	AND	COMM_ELEC	Requirement	-----				200710	COMM	399	Topical Studies		3.000	<b>TR</b>	T	
			(Select <b>12 credits</b> of COMM at the 300 level or higher)													
<b>No</b>	AND	ELECTIVES	Requirement	-----				200710	COMM	240	Intro to Journalism		3.000	<b>TR</b>	T	
			(Select <b>six credits</b> of COMM at the 200 level or higher)													

12 Credits  
(4 Courses)

1 course taken  
3 more needed

Six Credits  
(2 Courses)

1 course taken  
1 more needed

**Total Credits and GPA 15.000 .00**

# Free Electives

1  
4 Credits = Lab Science

Area: Free Elective Credit - Met

Met	Condition Rule	Subject Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source	
Yes	ELECTIVES	Free Elective Credit					200710	CHEM	132	Survey of Chemistry II		4.000	TR	T	
							200710	EASC	100	Physical Geology		4.000		R	
							200710	EASC	1XX	Intro to Astronomy		4.000	TR	T	
							200710	ELED	1XX	Cooperative Work Experience		3.000	TR	T	
							200710	MGMT	1XX	Creative Fash., Visual Promot		3.000	TR	T	
							200610	CRJU	2XX	Invest Forensic Serv		3.000	TR	T	
							200610	PSYC	224	Child Psychology		3.000	TR	T	
							200710	THEA	241	Improvisational Acting		3.000	TR	T	
												Total Credits and GPA		27.000	.00

2  
**Three Science Courses?**

3  
Green Area – no Core or Major Equivalencies for this student's major (Communications).

4  
If you have **FREE ELECTIVES** that you feel should count as a CORE or Major Requirement – you must submit a Core Substitution form or Transfer Credit Equivalency Form.

5  
If you are unsure contact the Transfer Coordinator.

6  
**THEA 241**  
Submit Core Substitution Form

?

Know your major GPA.

**Area : Comm Studies Major GPA - Not Met**

Description MINIMUM MAJOR GPA IS NOT MET

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
<b>YES</b>	GPA	Grade Point Average						200710	COMM	220	Intro to Mass Communication		3.000		<b>R</b>
													<b>Total Credits and GPA</b>	<b>3.000</b>	<b>.00</b>

unofficial evaluation

**Area : Comm-Comm Studies Res-18 CR ( 18.000 credits ) - Not Met**

Description MAJOR RESIDENCY REQUIREMENT IS NOT MET

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
<b>No</b>	RESIDENCY	Residency Requirement						200710	COMM	220	Intro to Mass Communication		3.000		<b>R</b>
													<b>Total Credits and GPA</b>	<b>3.000</b>	<b>.00</b>

unofficial evaluation

E-mail [schristoun@bridgew.edu](mailto:schristoun@bridgew.edu)

[Back to Display Options](#)

**Major 36 credits  
18 credits or half of your  
Major courses must be  
taken at BSC.**

# Degree Audit Checklist

Advising Guide for the BSC Core Curriculum  
Effective Fall 2006

Student's Name: \_\_\_\_\_

**\* Must be taken in 1st year**

Core Skills Requirements

ENGL 101, Writing I\* \_\_\_\_\_ *note semester completed*  
 ENGL 102, Writing II\* \_\_\_\_\_ *note semester completed*  
 PHIL 111, Foundations of Logical Reasoning\* \_\_\_\_\_ *note semester completed*

Foundations of Mathematical Reasoning\*\* 1 course from list \_\_\_\_\_  
 Spoken Communication\*\* 1 course from list \_\_\_\_\_  
*Courses that fulfill a skills requirement may only be used to fulfill one requirement*

Seminar Requirements ~ Each seminar may also fulfill a Core Distribution requirement and Additional Distribution requirements. Courses designated as seminars have 199 (FYS) or 298 and 299 (SYS) course numbers.

First Year Seminar (FYS)\* \_\_\_\_\_ Second Year Seminar (SYS)\*\* \_\_\_\_\_

*Bridgewater State College considers any student with fewer than 24 earned credit hours to be a 1<sup>st</sup> year student and any student with 24-53 earned credit hours to be a 2<sup>nd</sup> year student.*

**\*\* Must be taken by end of 2<sup>nd</sup> year**

**\*\*\* May be taken anytime**

Core Distribution Requirements\*\*\*

Core Skills courses may not satisfy these requirements. A course may be applied to a Core Distribution requirement and one or more of the Additional Distribution requirements.

**Fine and Performing Arts** ~ 2 courses from list  
 \_\_\_\_\_  
 \_\_\_\_\_

**Humanities** ~ 3 courses from list  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Natural Sciences** ~ 2 courses from list; one must be a lab science  
 \_\_\_\_\_  
 \_\_\_\_\_

**Social and Behavioral Sciences** ~ 2 courses from list  
 \_\_\_\_\_  
 \_\_\_\_\_

Additional Distribution Requirements\*\*\*

Core Skills courses may not satisfy these requirements, but courses listed in Core Distribution requirements area may also be listed here.

**Writing Intensive** ~ 2 courses from list; 1 may be First Year Seminar.  
 \_\_\_\_\_

**Writing Intensive in the major** ~ 1 300- or 400-level course for each major as described in major requirements  
 \_\_\_\_\_

**Speaking Intensive or additional Writing Intensive** ~ 1 course from list; may be Second Year Seminar.  
 \_\_\_\_\_

**Global Culture** ~ 2 courses from list  
 \_\_\_\_\_

**Multiculturalism** ~ 1 course from list  
 \_\_\_\_\_

**Application of Quantitative Skills or a second Mathematical Reasoning course** – 1 from list  
 \_\_\_\_\_

**U.S. and MA Constitutions** ~ 1 course from list  
 \_\_\_\_\_

**Found in Core Skills Requirement Section on Degree Audit**

**Education Majors See Department for Core Requirements**

For a complete list of approved courses consult [www.bridgew.edu/CoreCurriculum](http://www.bridgew.edu/CoreCurriculum)



## The following slides will familiarize you with the forms listed below:

- Core Curriculum Requirement Substitution Form
- Transfer Credit Equivalency Form
- Course Substitution/Waiver Form
- Approval Form for the Transfer of Undergraduate Credit after Admission
- **Change of Major/Minor & Double major forms** (not shown) can be obtained from the Academic Achievement Center located on the ground floor of the Maxwell Library.
- All forms can be obtained from the Registrar's office or the Registrar's Web site at: <http://www.bridgew.edu/Registrar/forms/cfm>

**SAMPLE**

BSC CORE CURRICULUM REQUIREMENT SUBSTITUTION FORM  
*Complete and submit to the Office of the Dean of the School of Arts and Sciences, Maxwell Library*  
*Please attach a copy of the course description and/or syllabus.*

Name: \_\_\_\_\_ Banner ID Number: \_\_\_\_\_

Major(s): \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Core area(s) to be considered: **Humanities & Writing Intensive**

Course Required: (If there is not an equivalent course at BSC, leave this area blank)

Course Number \_\_\_\_\_ Title \_\_\_\_\_

Course to be Substituted

**Transfer Code**

**Title of Transfer Course**

Course taken at

**College**

Course Number

Title

Justification for Consideration:  
(To be completed by student)

**Written Justification, Course Description, Syllabi, Textbook, Course Work**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments:

Signature: \_\_\_\_\_  
Dean of School of Arts and Sciences

Date: \_\_\_\_\_

RETURN TO THE REGISTRAR'S OFFICE, BOYDEN HALL, FOR PROCESSING

Revised: 3/10/06

**Return to the Registrar's Office**

**BSC UNDERGRADUATE TRANSFER CREDIT EQUIVALENCY FORM**

(May be used ONLY for Undergraduate Transfer Credit Taken PRIOR to Matriculation\* at BSC Where a Course Equivalency is Requested)

This form must be signed by the Department Chairperson of the requested BSC course equivalency.  
Students should complete ONE form per BSC department.

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Major: \_\_\_\_\_

Original BSC Matriculation\* Date (month/year): \_\_\_\_\_

Date: \_\_\_\_\_

\* Matriculation is defined here as formally accepted and enrolled in a degree program.

Students should complete all items below and forward to appropriate BSC department for courses where a Bridgewater State College course equivalency is being requested. **A separate form should be used for each department from which an equivalency is requested.** To ensure proper credit, attach appropriate catalog course descriptions or syllabi from your transfer institution, as well as a copy of your transcript from that college.

Transfer Institution: Where?

Dates Attended Transfer Institution:  

Transfer Course No.    Transfer Course Title    Credit Hrs  
(Circle: Sem/Qtr)

MGMT 1XX         3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested BSC Course Equivalencies:  
(All courses listed below should be from the same

BSC Course No.    BSC Course Title

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*If denied, course may still be used for free elective credit.

**One form for each department**

Credit Hrs    Action Taken:  
(Semester)    Approved    Denied\*\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**NOTE to Department Chairpersons:** All course equivalencies approved above will apply to this student and all others who take the course prior to matriculation. For courses listed above that are not fully equivalent, but where course substitutions are warranted because of other course work or experience, please also complete a Course Substitution Form and do not check off "approved"

BSC Department Chairperson's Signature:  

Date: \_\_\_\_\_

DEPARTMENT CHAIRPERSONS – UPON COMPLETION PLEASE FORWARD TO THE BSC ADMISSIONS OFFICE, GATES HOUSE

**COURSE SUBSTITUTION/WAIVER FORM**

Student Name \_\_\_\_\_

ID Number \_\_\_\_\_

This substitution/waiver pertains to the following:

\_\_\_\_\_ Major Program \_\_\_\_\_

\_\_\_\_\_ Minor Program \_\_\_\_\_



**COURSE SUBSTITUTION** (Course required in student's major or minor only)

**Required Course to be substituted:**

Course Number	Title	Credits
---------------	-------	---------

_____	_____	_____
-------	-------	-------

**Substituted BSC Course:**

Course Number	Title	Credits
---------------	-------	---------

_____	_____	_____
-------	-------	-------

If already completed, semester and year taken at BSC: \_\_\_\_\_

**WAIVER** (Required course or program requirement in student's major or minor only)

\_\_\_\_\_ **Required course to be waived:**

Course Number	Title
---------------	-------

_____	_____
-------	-------

(NOTE: Waived course credits will need to be made up through free elective credit)

\_\_\_\_\_ **Program requirement to be waived:**

**Approved** \_\_\_\_\_

**Denied** \_\_\_\_\_

Comments:

\_\_\_\_\_  
Signature/Department Chair of the program requirement

\_\_\_\_\_  
Date

**RETURN TO THE REGISTRAR'S OFFICE, BOYDEN HALL, FOR PROCESSING.**





Bridgewater State College

# *Advising ...*

Who & Where?

When & How?



Bridgewater State College

## *Advising ...*

- ***Who & Where Is Your Advisor?***
  - Faculty in your major serve as advisors
    - Get to know your advisor
    - List of contact information in you packet.
  - Undeclared and Freshmen assigned to the Academic Achievement Center
  - Double majors have two advisors  
(must see both advisors)

**2 Majors = 2 Advisors**



Bridgewater State College

# *Advising ...*

- **When & How do you get an advisor?**
- Each department handles advising differently
  - Know how your major department does it.
- Check with your major department's administrative assistant (secretary) to see how and when you will be assigned an advisor.
- Make an appointment with your advisor
- Advising starts?
  - Approximately two weeks prior to pre-registration
  - Some departments may start earlier – don't procrastinate!



Bridgewater State College

# *Advising ...*

- ***How?***

- Department secretary assigns advisors
- Each department handles advising differently
  - Know how your major department does it.
- Make an appointment with your advisor using his/her sign-up method. (Ex. Some advisors will have sign-up sheets posted on their office door.)

# ***More on Advising ...***

- **What does your advisor expect from you?**
  - Bring your degree audit
  - Know your major requirements
  - Prepare your registration schedule
  - Bring list of questions
  
- **What do you expect from your advisor?**
  - Your advisor must “clear” you for registration
  - Sign pre-requisite forms if needed
  - Discuss methods for educational and career success



## ***Registration ...***

**When? How? Where?**



# ***Registration ...***

- **When Can You Register?**

- Pre-Registration (April 17-20)

- Honors Students – April 17
- Seniors (84+ credits) April 17
- Juniors (54-83 credits) April 18
- Sophomores (24-53) April 19
- Freshman (less than 24) April 20

- Class rank determined by **EARNED CREDITS**

Take advantage!

Does not include  
courses you are  
registered for  
this semester.  
Look at #  
of transfer credits.

**Note: Advising begins approximately two weeks prior to registration.**

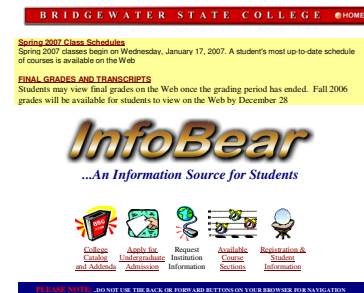


## ***How & Where?***

- Web Register through InfoBear
- Registrar's Office (Boyden Hall)

## ***What can you do with InfoBear?***

- Register
- Degree Audit
- View Course Schedule
- Drop or Add a Course
- Check your Transcript
- Check your Grades
- Mid-term Warnings
- Check on Financial Aid
- View Registration Holds
- Pay Bills Online
- College Catalog
- Much more...



***Where do you find schedule of courses?***

**InfoBear: [www.bridgew.edu](http://www.bridgew.edu)**

**Registrar's Web site:  
[www.bridgew.edu/registrar](http://www.bridgew.edu/registrar)**

**Course Schedule Booklet**



## ***Registration Tips ...***

- **Course Scheduling Tips**
  - Balance more challenging courses with those you find less difficult
  - Choose times when you are at your best
  - Keep in mind the location of the class



Bridgewater State College

## ***Registration Tips ...***

- **Closed Classes**
  - Speak to professor and/or chairperson
  - Watch Web for course availability
  - Pay tuition bill on time to avoid losing your schedule
- **Drop/Add**
  - Forms - Registrar's Office or Academic Achievement Center
  - After classes begin Web Registration is turned (view only)
  - Drop/Add Deadline
  - To add a class – must be signed by professor
  - To drop a class – web or drop/add slip
  - All forms must be return form to Registrar's Office on time



Bridgewater State College

## ***Registration Tips ...***

- Prepare for Registration Early
  - Obtain Advisor's Signature
  - Advisor must “clear” you for Web Registration
  - Obtain necessary prerequisite override forms
  - Know which courses are fall or spring only
  - Choose alternatives
  - Keep copies of all important documents
  - Check for **last minute** degree audit holds
  - There **may be** an additional charge for courses after 4:00 p.m.
  - Most important information on registration form is the CRN# (see next slide)





Bridgewater State College

## *Registration ...*

- Have you chosen the right courses?
  - Use the Core Curriculum Guide  
<http://www.bridgew.edu/CoreCurriculum/>
  - Use your Major Curriculum Guide
  - Use your Degree Audit
  - Use the College Catalog - check course descriptions for comparisons
    - Course titles vary from institution to institution.  
**DO NOT sign up for a course you think you may have already taken.**

Do you need a pre-requisite override form?



**Bridgewater State College**

## ***Grade Point Average ...***

### **Understanding your Grade Point Average (GPA)**

**In computing a semester GPA, grades are assigned the following numerical values:**

<b>A = 4.0</b>	<b>B+ = 3.3</b>	<b>C+ = 2.3</b>	<b>D+ = 1.3</b>	<b>F = 0.0</b>
<b>A- = 3.7</b>	<b>B = 3.0</b>	<b>C = 2.0</b>	<b>D = 1.0</b>	
	<b>B- = 2.7</b>	<b>C- = 1.7</b>	<b>D- = 0.7</b>	

**Marks that don't calculate in the GPA: W, WA, I, S/U**

**W**

**Withdrawal Deadline**  
**April 12, 2007**  
**(Full-Semester)**

**WA**

**Census 3Xs Semester**  
**If you receive a letter,**  
**respond immediately!**  
**(WA's can turn to F's!)**

**I**

**At Discretion**  
**of Instructor**  
**(Turns to F)**

**S/U**

**Freshman Skills**  
**Math-Must Pass**  
**Before going on to**  
**next level.**



**Bridgewater State College**

**It is important to remain in good Academic Standing. Know where you stand.**

All course work completed at BSC and transfer credits accepted.

- Minimum Semester GPA for Dean’s List is 3.30.
- Different majors have different GPAs: Example: Education 2.8, Social Work 2.7
- Cumulative GPA 2.0
- 1<sup>st</sup> Semester Transfer Student: 1.5 (Probation)

Only Courses taken at BSC calculate into your BSC GPA!

<b>Earned Credit Hours</b>	<b>Separation Below Cumulative GPA of</b>
<b>0-16</b>	<b>1.00</b>
<b>17-31</b>	<b>1.50</b>
<b>32-46</b>	<b>1.65</b>
<b>47-61</b>	<b>1.75</b>
<b>62-89</b>	<b>1.85</b>
<b>90 or above</b>	<b>2.00</b>



**Bridgewater State College**

## ***Resources available to you...***

- Your instructors for each course
- The Academic Achievement Center (*Max. Library*)
  - Advisors for Undeclared Students & New First Years
  - Peer Advisor
  - Disability Resources
  - Studying and Research Services
  - Writing Studio
  - Mathematics Services
  - Communication Lab
  - Content Tutoring
  - Second Language Services
  - Honors Program
  - Testing Services

***Learning Assistance available until 8:00 PM on  
Tuesday and Wednesday.***



This is the end of Transfer 101. If you have additional questions, please feel free to contact me.

**Sandy Christoun**

Transfer Coordinator

Academic Affairs

Bridgewater State College

Boyden Hall, Room 104

Tel: 508-531-2625

Fax: 508-531-6106