

Bridgewater State College

“Walking” in the May Commencement Ceremony

1. A student who will not finish his or her degree requirements during the spring semester but who wishes to participate in the May commencement ceremony must meet the following criteria:
 - A cumulative and major GPA(Grade Point Average) of 2.0 at the end of the fall semester;
 - A maximum of six (6) credit hours to complete after the spring semester; and
 - An up-to-date degree audit with all adjustments such as waivers or substitutions completed.
2. If these criteria have been met, a student may submit a request to “walk” to the Office of Academic Affairs **between February 1 and April 30**. That request should be addressed to
 - Howard B. London, Ph.D.
 - Interim Provost and Vice President for Academic Affairs
 - Office of Academic Affairs
 - Bridgewater State College
 - Bridgewater, MA 02325
3. To be considered, the student must be able to complete the remaining credit hours or specific courses during the summer immediately following the commencement ceremony.
4. If a student meets the preliminary criteria, he or she will receive a letter notifying the student of his/her **eligibility** to “walk.”
5. To receive **final approval to “walk,”** a student must **register** for the necessary summer course(s) during preregistration week in April. **If a student is planning to take a summer course elsewhere or do an internship, directed study, or practicum during the summer, copies of all necessary forms with signatures must be provided to the Office of Academic Affairs by the end of preregistration week.**
6. To receive **final approval to “walk,”** the student must also file a graduation application for August in the Registrar’s Office by the end of preregistration week.
7. Once an eligible student’s summer registration and graduation application status are verified, the student will receive a second letter notifying him/her that final approval to “walk” has been granted.
8. The name of the approved “walker” will then be sent to the Office of Student Affairs. That office will provide the student with the appropriate commencement materials.
9. The student’s name will appear in the Commencement Program, but it will not be sent to the media until January since the student will not graduate until August upon completion of his/her remaining degree requirements. The student will receive his/her diploma from the Registrar’s Office after verification that all degree requirements have been met.
9. Questions about this process should be directed to Sandra Courchesne, Student Resolution Specialist, at 508-531-2698 or scourchesne@bridgew.edu. Revised 10/08