

Policy on College Sponsorship of Visiting International Scholars

Before beginning the processing of documents for J-1 visiting scholars, faculty need approval from their School Dean and the Provost

The BSC Department Chair should complete the **SCHOLAR INFORMATION FORM** and return it to the *Alternate Responsible Officer* in the Division of External Affairs.

Attached to Scholar information form:

- Copies of the biographical information pages from the scholar's **passport**.
- If the scholar was in the United States during the past 6 years in any visa status other than tourist, copies of previous visa documents, such as Form DS-2019 or IAP-66 (for J-1) or Form 1-20 (for F-1)
- Letter from scholar's institution approving visit.
- Documentation of financial resources. Documented annual income of \$25,000 per 6 month stay for J Exchange Visitors.

The *Alternate Responsible Officer* will notify the appropriate departmental contact person of the approximate issue date of the scholar's DS- 2019 form.

Housing

Each international J-1 Exchange Visitor is responsible for securing his/her own housing and for the cost of housing. For a list of off campus housing options visit

<http://www.bridgew.edu/RLH/>

J-1 Definitions

J-1 Exchange Visitor Visa Class, Short-Term Scholar Category:

This visa program was created to promote academic, cultural, and scientific exchange between the visitor and the host country. The short-term scholar category is used to bring someone to the U.S. to observe, lecture, consult, or participate in conferences or meetings. This visa **DOES ALLOW** reimbursements, honoraria, or per diem payments received as a guest lecturer, etc. The maximum time one can be in the U.S. in this visa category is 6 months. No extension of stay beyond the 6-month period is allowed. Dependents of J-1s may be admitted in J-2 status and may apply to the INS for permission to work. This is general work authorization for any job for which the alien qualifies.

J-1 Exchange Visitor Visa Class, Professor/Researcher Category:

This visa program was created to promote academic, cultural and scientific exchange between the visitor and the host country. It should be used to bring someone to the U.S. on a temporary basis to perform a specific research or teaching activity. This visa should not be used as a means of general employment. The regulations require that the appointment be temporary and the individual not be a candidate for a tenure track position. The initial appointment cannot exceed **5** years. (New 5 Year Rule: The

maximum period of participation for J Professors and Research Scholars has been raised from three years to five years effective November 17, 2006) An additional 6-month extension may be granted by the Responsible or Alternate Responsible Officer in External Affairs. In exceptional circumstances, additional extensions may be approved by the Exchange Visitor Program (EVP). Generally, employment not connected with the appointment is not permitted. Reimbursements, honoraria, or per diem payments received as a guest lecturer or collaborative researcher, etc. may be undertaken only with prior written approval from the Responsible Officer or Alternate Responsible Office of the scholar's exchange program.

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