



Project EarthView

Center for the Advancement of STEM Education ~ Bridgewater State University
2023-2024 Visit Requirements for Project EarthView

The EarthView team is glad you are considering an EarthView visit to your school. We have found this to be a truly remarkable way to generate enthusiasm for geography education among people of all ages!

Before we begin the scheduling process, please be sure that the following requirements can be met:

1. Once a date is confirmed, more detailed information and sample schedules will be sent. Schedules **must** be submitted three weeks prior to the visit.
2. Please be sure that the gym floor has been swept clean prior to the event.
3. The EarthView team will arrive at least 30 minutes prior to the first class scheduled. Please ensure that office and/or school security staff is ready for the team's arrival, and that any special parking or entrance requirements are communicated to the team prior to the program.
4. The program normally runs from 9:30 AM to 2:00 PM, with a short break for lunch. The more convenient the lunch location the shorter the break can be – a half-hour if lunch is available on campus, 45 to 60 minutes if lunch is off-campus.
5. Any changes to the start time must be emailed to casebsu@bridgew.edu for approval. We will do our best to accommodate requests.
6. It is important that the gym or space being used is **dedicated** to the EarthView visit for the day. Please be sure **NO** other programs are taking place in the gymnasium while EarthView is scheduled for student groups, during set up and break down. **NO** exceptions.
7. For the EarthView Globe program, the gymnasium must have a **measured** height with no obstructions of at least 20 feet for the hand painted globe and 22 feet for the satellite image globe.
8. It is important that no obstructions or hot lights (i.e. halogen) are present below 24 feet. If hot lights are present in the vicinity for EarthView, please turn them off at least 30 minutes prior to the program.

9. For the EarthView Floor Map program, the gymnasium **must** have enough space to accommodate the floor map plus an additional 12 feet in both directions to allow students to walk around the map. For example, if you request the Asia map which measures 32'x37' the gym space would need to be a minimum of 44'x49'. The floor maps cannot be used in a classroom.
10. The capacity of the globes is 20-25 students. Currently masks are **not** required while inside the globe. The masking policy is subject to change based on updates to the university covid policy. School contacts will be notified if policy changes.
11. Students should be in the gymnasium only immediately prior to the program. It would be best to have a class waiting outside the door to enter as a class leaves so transition between classes runs smoothly through the program. There should be no talking outside EarthView as sound carries and interferes with the lessons taking place inside.
12. The students in a given group should all be at the same grade level, so that an appropriate program can be presented to them, though groups from any range of grade levels can be included over the course of the day.
13. A teacher or aide **must** accompany each group of students to the EarthView presentation. This really helps with classroom management; we can handle classroom management, but it takes time and focus away from learning; in addition, the class comes in as a whole, with the teacher, who can then follow up on topics when back in the classroom.
14. A teacher, administrator, or parent volunteer **must** be on duty all day to coordinate the flow of students to and from EarthView, assist with shoe removal and transition between classes and to facilitate any adjustments to the schedule. We have found that the assistance of a knowledgeable community member contributes to a successful program.
15. The EarthView team welcomes all students and community members. The team relies on local staff to inform us of any accommodations needed.
16. The walls of the globe are hand-painted or silk screened depending on which EarthView globe is presenting at your school and are not to be touched – inside or out. This helps preserve the longevity of our teaching products.
17. All those participating in the EarthView Globes or Floor Map program should remove their shoes (unless precluded by a physical disability) and **MUST BE WEARING SOCKS**. Students must be advised of this requirement ahead of time; some school organizers purchase a bag of socks for those who have forgotten on the day of the event.