

**Bridgewater State University**  
**International Student and Scholar Services**  
**Request for Travel Signature**

**Instructions:** Please complete this form and attach it to your most recent, original Form I-20/DS-2019 and submit to ISSS for a travel signature. Please remember to sign and date the acknowledgement at the end of this form. Submitting an incomplete form will cause delays in processing your request.

Today's Date: \_\_\_\_\_ Banner ID #: \_\_\_\_\_  
 Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 U.S. Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Visa status (Check one): \_\_\_\_ F-1/ \_\_\_\_ J-1 Visa expiration date: \_\_\_\_\_  
 Date of Departure from U.S. \_\_\_\_\_ Date of Return to U.S. \_\_\_\_\_  
 Destination(s): \_\_\_\_\_

\_\_\_\_\_ Check here if you need a letter from ISSS if you will be renewing your expired F-1/J-1 visa while in your home country.

**General Information:** International students and scholars who meet all eligibility criteria will receive a travel signature on page 2 of their I-20 or on page 1 their DS-2019.

Students and scholars who applying for a new F-1/J-1 visa are responsible for all procedures, application deadlines and fees. A visa is a stamp or sticker placed in your passport at a U.S. consulate or embassy outside the U.S. A visa is only a permit to enter the United States. Once you are in the United States, your I-20/DS-2019 becomes the relevant document that helps you to maintain legal immigration status.

You must make sure that your visa is valid for your entry or re-entry. An expired visa must be renewed at a U.S. consulate/embassy outside of the U.S. prior to re-entry.

Information on visa applications and U.S. embassies is available at <http://www.travel.state.gov/>

**Preparing for Travel:** Students and scholars who plan to travel outside the U.S. and need to renew their F-1/J-1 visa must do the following:

- Request ISSS for a travel signature on page 2 of their I-20 or page 1 of their DS-2019
- Check with the U.S. Embassy/Consulate in their home country for appointments, required documents and processing times for visa renewal if applicable

**Required documents for visa interview:**

- A valid passport (valid at least 6 months into the future)
- Current Form I-20/DS-2019 (with valid travel signature for continuing BSU students and scholars)
- All previous Forms I-20/DS-2019
- Official Transcripts from ALL schools attended in the U.S.
- Affidavit of Financial Support and recent Bank Statement
- SEVIS I-901 fee receipt if applicable. Please visit, <https://www.fmjfee.com/i901fee/index.html>
- Note: Additional evidence may be required to establish non-immigrant intent.

**Fees:**

- Visa application fee. Please visit <http://www.travel.state.gov/> to locate the website of the U.S. Embassy/Consulate in your home country for information on visa application fees and forms.
- Please verify whether you need to pay the SEVIS I-901 fee prior to applying for your visa. Information on the SEVIS I-901 fee is available at <https://www.fmjfee.com/i901fee/index.html>

**Student Acknowledgement:** I have read, and I understand the above information on entry visas provided by International Student Services (ISSS) at Bridgewater State University.

- ✓ I understand that the decision to approve an F-1/J-1 student visa is solely at the discretion of the U.S. consular official and that BSU has no authority in the visa application or renewal process, and therefore cannot guarantee the outcome.
- ✓ I am responsible for enrolling in a full course of study each semester.
- ✓ I understand that I am responsible for attending all my classes. If I choose to travel when I am enrolled in classes at BSU, it is my responsibility to either make sure that I do not miss any classes or request my instructors for permission to miss classes.
- ✓ I understand that I may be required to apply for a visa for any country other than the country that issued my passport. It is my responsibility to secure all appropriate visas for any country I will be traveling to.
- ✓ I understand that it is my responsibility to check my academic status before I leave the U.S. If I am academically disqualified /dismissed while I am outside the U.S., I understand that I will be considered out of legal immigration status and will not be able to re-enter the U.S. with my current BSU I-20/DS-2019. In this case, I will have to communicate with ISSS for appropriate advice.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_