

## RJTF Timeline – Spring 2021

December 21, 2020 - January 26, 2021	Winter Break - No classes (Grades due on 12/22)
	Classes resume Wednesday, 1/27/21
	Subcommittee Data Collection via interviews and surveys
	Subcommittee CoChairs mtg with Chairs and Vice Chairs (1/21/21)
<b>Friday January 29</b>	<p>Full RJTF meeting 11:00-12:30 Review report outline, timelines &amp; deliverables Brief Subcommittee updates</p> <p>1:00 – 2:30 – MLK Virtual Engagement Series Finale Event</p>
<b>Friday February 12</b>	<p>RJTF meeting 11:00-1:00</p>
Wednesday Feb 24 & Thursday Feb 25	Round Robin Check-in meetings with RJTF CoChairs, Vice Chairs, Subcommittee CoChairs (2/24 and 2/25), for check-in on progress of data collection, analysis, and early drafting
Friday February 26	<p>No full RJTF meeting on 2/26 - cancelled</p> <p>All RJTF members invited to the Lewis &amp; Gaines Center for Inclusion and Equity dedication – Fri 2/26 at 10:00am</p>
Wednesday March 3	<p>Written progress reports from Subcommittees due to RJTF CoChairs by 3/3, following the Report Framework</p> <p>Each Subcommittee also provides high-level slides by 3/3 to be used for 3/5 RJTF presentation</p>
<b>Friday March 5</b>	<p>RJTF meeting 11:00-1:00 Discussion and sharing of progress</p>
Tuesday March 9	RJTF CoChairs provide written feedback to Subcommittees by 3/9
Monday March 15	1 <sup>st</sup> Draft reports due from Subcommittees to RJTF CoChairs by 3/15
Thursday March 18	RJTF CoChairs provide written feedback to Subcommittees by 3/18
Monday March 22	2 <sup>nd</sup> Draft reports due from Subcommittees to RJTF CoChairs, along with slides by 3/22 (1 slide with high-level findings and 1 slide with recommendations)
Tues March 23 / Wed March 24	RJTF CoChairs provide written feedback on slides to Subcommittees by 3/23 or 3/24
<b>Friday March 26</b>	<p>RJTF Meeting 11:00-1:00 Invite all 70+ subcommittee members Preview of high-level findings and recommendations Subcommittee Co-Chairs give updates, offer opportunity for discussion and comment via chat</p>
Monday March 29	Final feedback due to Subcommittees via RJTF email by 3/29
Friday April 2	Final Subcommittee reports submitted to RJTF CoChairs 4/2
<b>Friday April 9 2:00-4:00 pm</b>	<p><b>Final RJTF Meeting</b> 2:00-4:00 pm President Clark and Provost Ismaili join the meeting for discussion Presentation of key findings and recommendations</p>
Friday April 16	RJTF CoChairs submit final CoChair report to President Clark