AGREEMENT ON STUDENT TEACHING BETWEEN
BRIDGEWATER STATE UNIVERSITY
&
____________________ SCHOOL DISTRICT

This agreement made and entered into for Fall 2013 and/or Spring 2014 by and between the Bridgewater State University, hereinafter referred to as the University, and ________________________, hereinafter referred to as the District.

1. The University agrees that:
   A. It shall place at the District only student teachers who are eligible for such placement under State University, and District rules.
   B. It shall provide student teaching supervision by University faculty as defined by the College of Education and Allied Studies Practicum Handbook.
   C. It shall offer and require that the supervising practitioners attend instructional seminars related to student teaching supervision. It shall also provide professional development points, as appropriate, to practitioners for participation in this training.
   D. It shall provide one course voucher to the District, issued in the supervising practitioner’s name, for each full semester student teacher placed in the District; it shall provide one-half a course voucher for each half semester student teacher placed in the District. Vouchers are valid for one full academic year commencing immediately after the placement semester (includes summer sessions). A fee of $100 is required upon registration for candidates using vouchers.
   E. It shall instruct the student teachers on the necessity of maintaining the confidentiality of all student records and other such information to which they may have access while at the facility.
   F. It shall withdraw any University supervisor or student from the District when the University supervisor or student is unacceptable to the District for reasons of health, performance of duties, or other reasonable causes.
   G. It shall assume and maintain full responsibility for the planning and execution of the Student Teaching Program, including programming, administration, curriculum content, faculty appointments, faculty administration, and the requirements for matriculation, promotion, and graduation.
   H. It shall forward to the District any paperwork and/or specific instructions required by the District for Criminal Offender Record Inquiry checks, TB testing and other medical certification.

2. The District agrees that:
   A. It shall supply to the student teacher so placed by the University an opportunity to work in a teaching-learning situation under the supervision of a professional teacher appropriately certified by the Commonwealth of Massachusetts during the student teaching assignment.
   B. It shall cooperate with the College of Education and Allied Studies in the development and implementation of the Student Teaching Program.
   C. It shall only assign student teachers to a practitioner willing to participate in the University’s Clinical Supervision training. It shall also agree to provide release time if necessary to attend this training.
   D. It shall implement the Student Teaching Program at its location in accordance with the policies and procedures set forth in the Practicum Handbook. These policies and procedures are hereby incorporated into and become a part of this agreement as though fully set forth herein.
E. It shall provide appropriate supervision of the student teacher pursuant to rules promulgated by its board. Such rules may not conflict with any minimum requirements established by the Commonwealth or the University with regard to the Student Teaching Program.

F. It shall, within a reasonable timeframe, notify the University if there is a change in the certification status of any professional teacher providing supervision to any student teacher assigned hereunder, which would place in jeopardy the student teacher’s future eligibility for certification.

G. It shall not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher under this agreement. Therefore, normally, a student teacher will not be asked to act as a substitute teacher.

H. It shall consider and treat any student teacher placed in the School pursuant to this agreement as an authorized person in the building for purposes of liability insurance coverage and the provision or legal counsel.

I. It shall consider and treat all records and data regarding a student teacher, whether such records or data are received from the University or the student teacher or are generated by the School, as confidential records and data subject as such to the provisions of state and federal statutes. The District shall comply with the provisions of these State and Federal statutes and regulations as applied to records and data regarding any student teacher placed at the School pursuant to this agreement as through such statutes and regulations were fully applicable to the District.

J. It shall provide to the Office of Field Experience any paperwork required for Criminal Offender Record Inquiry for student teachers at the time of assignment.

3. General provisions:

A. The term of this agreement shall commence on July 1, 2013 and end on June 30, 2014.

B. The District shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the University.

C. Any amendments to this agreement shall be in writing.

Date: _______ 
FOR THE____________________________DISTRICT

NAME:______________________________________

TITLE:_______________________________________

FOR THE UNIVERSITY
Recommended for approval:

Date: 10/2013

Lisa Battaglino, Ph.D.
Dean
College of Education & Allied Studies