Bridgewater State University Payment Plan

Bridgewater State University is now offering web-base, interest-free Payment Plan, BSU Payment Plan to assist students and their families cover each semester’s tuition, housing, meals and required student fees (aviation flight fee charges are not calculated in the plan and must be paid separately). The plan spreads payments over the course of the semester into 4 monthly payments. The Payment Plan is available during Fall and Spring semesters.

The Payment Plan is an option students or their authorized user must select each semester. Payment Plan amounts will be based on the actual semester’s amount due (total charges minus financial aid). Any adjustment to charges or aid will also adjust remaining payments in the plan. Students and authorized users will be notified via email each time an adjustment is made.

Enrollment in the plan for fall semester begins mid July; enrollment in the plan for spring semester begins mid December. Each semester a $25.00 non-refundable enrollment fee is required at the time of enrollment.

With the Payment Plan you can:

- Enroll in the plan easily over the web
- View a list of charges and Financial Aid Credits eligible for the plan on your online worksheet
- Set up automatic installment payments using a credit card or electronic check or make monthly payments as they come due
- Receive email notifications as your plan adjusts due to changes in your student account activity.

Fall 2014 Installment dates:

4 installments (enrollment prior to August 20, 2014 Due date):

- 1st installment August 20, 2014
- 2nd installment September 20, 2014
- 3rd installment October 20, 2014
- 4th installment November 20, 2014

3 installments (after August 20, 2014)

- Payments due on the 20th of each month September – November.

Spring 2015 Installment dates:
4 installments (enrollment prior to mid-January, 2015)

- 1st installment mid-January, 2015
- 2nd installment February 20, 2015
- 3rd installment March 20, 2015
- 4th installment April 20, 2015

3 installments (after mid-January, 2015)

- Payments due on the 20th of each month February – April.

Enrollment for the Spring 2015 term will be available mid December 2014. Students and authorized users may access enrollment through the BSU Student Account at https://www.bridgew.edu/admissions/cost-attending/ebill-information and click on the e-bill icon.

How to Enroll:

Students and Authorized Users can enroll easily into a Bridgewater State University Payment Plan through the secure BSU Student Account Suite.

1. Log on to BSU Student Accounts Suite
2. Select the Enroll in a Payment Plan tab to view the Payment Plan offered.
3. Click on view plan to review information about the plan.
4. Click continue to view the budget worksheet. The worksheet will include the health insurance charge until the online waiver is completed and the account has been adjusted (this process could take up to 5 business days). To remove the Health Insurance charge from the student account, the student must complete the online waiver at http://www.bridgew.edu/health-services and click on Requirements.
5. You can reduce future installments by filling in a down payment amount.
6. Click Display Payment Schedule. Carefully review the budget worksheet before clicking continue. At this point you will be asked if would like to set up automatic payments for the dates shown or you can make monthly payments as they come due.
7. You must pay the $25.00 Enrollment Fee (non-refundable). At the time of enrollment you may add a down payment.
8. Last step: Review and Print the Payment Plan Agreement Form. Check the I Agree box and continue.

Frequently Asked Questions:

Who can participate in the plan?
Any student currently registered for the current term with eligible charges of $500.00 or greater.

Cost to participate in the plan?
A non-refundable $25.00 enrollment fee is charged each semester and must be paid at the time of enrollment.

How does the plan work?
Eligible charges may be paid in four installments. The first payment is due by mid-August, 2014 with the remaining payments due on the 20th day of the next three months.

What about Financial Aid and Loans?
Financial aid grants and student loans offered will be deducted from the eligible charges at the time of enrollment. **Please Note:** Two types of credits appear on the student account statement, **memo credit** (anticipated) and **authorized credit** (actual). Memo credits temporarily reduce the student account balance due and represent funds expected, but not yet received. Authorized credits represent funds that will be credited as actual payments to the account once the disbursement date has been reached. Memo credits may not be able to transition into authorized credits for various reasons. For example, a student may not have completed the loan entrance counseling or signed the promissory note. These must be complete before the student is entitled to a loan disbursement. The student is ultimately responsible for ensuring that all memo credits are disbursed to their account.

All unpaid memo credits will be removed as an anticipated credit from the student account by October 8th for the fall semester and February 4th for the spring semester.

**Is my payment information safe on the payment plan?**
Yes, Bridgewater State University’s online payment plan is hosted on a secure web server and the payment information of students and their authorized users is kept secured using industry-leading security features.

**What type of payments are accepted?**
You can pay online using a credit card (Visa or MasterCard) or electronic check by using the BSU Student Account Suite Payment may also be mailed to the Office of Student Accounts, Bridgewater State University, 131 Summer Street, Bridgewater, MA 02325.

**Who can set up the payment plan?**
Either the student or authorized user (parent) can enroll the student in the plan. It is easy to become an authorized user. Follow the directions for adding an authorized user at [http://www.bridgew.edu/admissions/cost-attending/ebill-information](http://www.bridgew.edu/admissions/cost-attending/ebill-information) and click on **authorized users**

**Do I have to schedule the installment payments?**
No, you can make monthly payments as the come due.

**What if I become delinquent?**
If you miss two (2) payments or we receive an insufficient funds check, a hold will be placed on the student’s account. Payment is considered missed if it is not received by the due date or is not for the installment amount.

**How will a tuition waiver affect my plan?**
Each semester you will need to provide the waiver form. The waiver will be posted to the account within 5 business days. If the waiver is received after enrollment in the plan, the remaining installments will be decreased.

**Can more than one parent sign up for the payment plan?**
No. Only one plan can be set up each semester per student.

**What happens if my student account balance changes due to a change in eligible charges and/or Financial Aid?**
Any change in housing meal plan selection or adding/dropping a course. Any change in the eligible charges is recalculated nightly. These changes will automatically increase or decrease the remaining installments. Other examples of changes would be waiving the Health Insurance (it is best to waive before you enroll in the payment plan, otherwise the charge will be included on your worksheet and will not decrease the remaining installments until their waiver is processed (which could take up to five (5) business days). Also, if you apply for a parking decal after you enroll your installments would increase.

**PLEASE NOTE:** We have set a limit of seven (7) days before the payment due date that recalculation **will not** adjust that current installment, but will adjust the remaining installments.